

Minutes for the Budget Committee Meeting of the Potter's Lake Protection and Rehabilitation District held February 18, 2010 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Barry Bonneau, Christine Celley, Bob Rice, Joyce Ketchpaw, and Sandy Ruka

On February 18th Chairman Bonneau called the meeting to order shortly after 7:00pm. Those in attendance went over the books line item by line item for all transactions in the year of 2009 and concluded that the finances were in order. The meeting adjourned shortly after 8:30pm.

Respectfully submitted,

Bob Rice
Secretary

**Minutes of the 2010 Special Meeting of the Potter's Lake Protection and Rehabilitation District
held Saturday, May 1, 2010 at Town Hall, East Troy, Wisconsin.**

Present: Commissioners Barry Bonneau, Robert Rice, Christine Celley, Joyce Ketchpaw and Sandy Parnau

Also Present: 18 Electors, Kathy Aron

Chairman Bonneau called the meeting to order at 9:10am. and introduced the commissioners.

District reports Christine explained to the constituents that we have formed an audit committee in order to save money by not hiring out. She explained the process and stated that the committee found the books to be in order. Those in attendance were asked if they wanted to be part of this committee and were welcome to become involved. Records from budget meeting are available for any one who wants them. Christine also informed the group that some of our funds were moved to Landmark Credit Union as our deposit account with our current bank has grown past the point of FDIC insurance. Bob commented on Clean Boats Clean Waters Program and asked if anyone was interested in working the launch this year. Barry stressed the importance of this program and how it helps us protect the lake.

Our aquatic consultant, Kathy Aron, from Aron & Associates, reported on the condition of Potter's Lake. On the good side Elodea is back in our lake. This is a good native plant that was knocked out when we did the whole lake treatment. There is also the emergence of Curley Leaf. We have a permit to chemically treat and treatment has been scheduled. Treatment will target Curly Leaf but will kill milfoil as well when treated this early. Treating the lake early is better because when the plants are smaller and actively growing you use less chemical and have less dead matter that remains in the lake. Kathy went over the map of the lake and the proposed treatment areas but also asked the people to let her or the board know if weeds were becoming a problem in other areas. The DNR is again supervising the treatment which means that they will ultimately decide which areas we can treat even though we have been approved for the permits. Barry commented on precautions that home owners should take when treatments are done; dogs in the lake & sprinkler systems. Bob asked if the treatments also targeted the shoreline areas between the piers and Kathy said that they plan for the drift and apply enough material to take care of the shoreline areas. Kathy commented on the importance of early treatment as when you get further into the season blue green algae can appear and the DNR will not allow treatment if blue green algae is present. We have been aggressive in treating for blue green algae by targeting the algae that the blue greens feed off of. A constituent asked about blue green algae and Kathy said that it can be dangerous to dogs and humans. Blue greens under perfect conditions can release toxins that could be fatal if enough is ingested. Another constituent asked about skimming off the blue green algae because of her dogs and Kathy said to take them out to another area of the lake or just keep them out. Blue green is so fine and you really cannot skim it off. She commented that if you keep your shoreline free of weeds it helps to keep it from accumulating. Barry asked Kathy about plant surveys and Kathy suggested that we do surveys every other year and that our records that we have are better than most lakes. Most lakes who do chemical treatment survey every 3 years and ones that harvest survey every 5 years. Skipping a year would not jeopardize our ability to continue treatments for future years. A motion was made to bypass surveying this year barring any dramatic change and was unanimously approved.

We have a permit for goose removal again this year and need to make a decision by June 1st. State is testing geese for lead 2 years on 2 years off. Barry commented on geese and said that if we passed on the removal this year it would not affect us for being able to remove geese next year. Barry asked for comments from the floor. A constituent asked about what a healthy population would be for our lake and Kathy stated once we had about 20 it could start to become a problem. Costs for program are fixed no matter how many birds they remove. There is a window when they molt that is the best time to collect them (mid June to early July). The collected geese are then used for food pantry's or game farms. Board decided to leave the option for treatment open so if geese were a problem later we could choose to remove them.

Barry talked about fisheries and has had contact with Doug Welch. He recommended stocking 500 Northern fingerling, as Northern help to balance the food chain. Cost would vary based on size and type of fish. A constituent asked if a fish report has been done and if there was a reason we were stocking Northern. Another constituent asked about the bass population and how do we determine what we stock. Barry stated that Doug did reference a report and based off that made the recommendation for Northern. Another constituent asked about stocking this year as opposed to waiting. On our lake they have an odd year stocking arrangement and by following this it makes it easier to track the success of the stocking. Kathy Aron said that the bass and Northern are usually stocked on a rotating basis. A motion was made to allow the board to spend the needed funds to stock Northern and was approved unanimously. Another motion was made that the board would consult with Doug Welch and conduct the stocking that is deemed appropriate at this time.

Barry also asked about fish cribs and placing 6-12 in the lake to create structure for the fish. If we did cribs it is something that is normally done in the winter so that when the ice thaws the cribs drop though. Permits would need to be obtained for cribs and stocking. Barry commented on the placing of the cribs and because of the shallow depths of our lake we would place them in the deepest part of our lake 20ft. Kathy suggested consulting some of the fishing club for advice. Another motion was made to get permits and construct cribs (both large and small) to place in the lake to provide structure for the bait fish.

Lake levels were addressed and explained that we still have the option of the siphon if lake levels were to increase. Dam would allow water to flow until lake dropped to 8.4"-8.5". A constituent asked about being able to replace the dam with one that would allow water to drain quicker. Kathy explained the DNR's stance on dams and that if we wanted to do anything our dam would have to be brought up to current standards. The DNR does not like dams and if we pushed we may be at risk of having to remove ours all together. The size of the pipe was debated and how to increase flow. Kathy cited that the cost to do the plans and an engineer study to alter our dam could be \$30,000 -\$50,000 before we even broke ground if approved by DNR.

There was concern over the size of the boats on the lake and a constituent asked if we could limit the size of the boats. Barry commented that it is public water and we would have no way to limit the size. The erosion of the shoreline was cited as a concern. Bob made comment that it is not just the size of the craft but as wakeboarding has become more popular the size of boat wakes has increased and that we all need to be aware of this and maintain our shorelines in order to prevent erosion from normal lake activity. We do have slow-no-wake times that help us to control the activity. Charges for launching boats was discussed and it was explained that we could do that but then we would have to take on the cost of maintaining the launch right now the DNR is taking care of it. Kathy Aron made comment that we would probably not be able to collect enough to cover the costs associated with maintaining the launch (liability exposure, garbage, porta potty, etc). Comment was made that there are no parking signs on L and Shorewood to prevent boaters from using these areas once the launch site is full.

Bob brought up an email from someone who wanted to do a memorial service on the 4th of July weekend and wanted to know if there was something they could throw in the lake. Katy said that anything they put in the lake would require a permit. It was stressed that if someone put anything in the lake that they contact Audrey Green so that it was supervised. Purchasing plants or a tree for the planned rain garden was an alternative thought through discussion.

Rain garden on Shorewood Dr was again discussed. It was decided that Audrey Green would be contacted to see what permits or surveys would be needed to move forward and Christine would follow up on this. Ownership of the property along with budgeting for long term maintenance and support from the neighbors for watering were cited as concerns. \$1500 to \$2,000 had been allocated for this project. Joyce and Christine will report back at the annual meeting in Sept.

Narrated pontoon tour was discussed. A constituent commented that she was against it as it exposed all of our lake fronts to potential theft and encourages additional people to come use our lake. It was decided to substitute an ambassador for the lake in lue of doing a narrated tour. Christine volunteered for the position as no one from the floor showed interest. A motion was made that the ambassador be allowed to spend up to \$25 for a welcome gift to new home owners. Motion was approved

Independence Day Celebrations – the boat parade to be held on Sunday July 4th at 7:30pm and will begin at the boat launch. A vote was taken to choose the theme for the Boat Parade and the winner was Movie Themes. Commissioner Bob Rice will sell flares for the Lighting of the Lake. Flares are \$5 each or 3 for \$10. The lighting of the lake will follow the boat parade at 9:00pm. Sandy commented that the Sky Nights would like to jump and land on the lake during the 4th of July celebration. Barry commented that our lake district is not supporting or endorsing this that this is up to the town and the Sky Knights to obtain proper permits. We would send out an email to alert lake residences if we have knowledge that this is going to happen

Meetings – A motion was made to change the date of the annual meeting from September 4th to August 28. The motion was passed and the annual meeting and picnic will be held Saturday August 28th, 2010 with the budget meeting starting at 10:00am followed by the annual meeting at 10:30.

There being no further business, on proper Motion, the Special Meeting was adjourned at 11:15am.

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2010 Annual Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, August 28th, 2010 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Barry Bonneau, Christine Celley, Bob Rice and Joyce Ketchpaw

Also Present: 19 Electors. Guests: Kathy Aron

Chairman Bonneau called the Annual Meeting to order at 10:30 a.m.

On proper **MOTION** Minutes of the 2009 Annual Meeting were approved as presented.

The Treasurer reported that the District has assets of \$363,215.65 in certificates of deposit, savings, and checking. The District has no outstanding liabilities. Net income for the year to date is \$60,335.25 At the Budget Hearing prior to the Annual Meeting the Treasurer (Christine) proposed the budget for the 2011 fiscal year. Christine noted that items on the budget were year to date and actual numbers may change because it is not end of calendar year. Christine reported that we are coming in under budget again this year and we will continue to budget for items approved so that money will be available in the event we need to make those purchases. After reaching our ceiling with Mukwonago Bank for FDIC Insurance we moved some money to Landmark Credit Union so that funds on deposit are covered. Christine stated that any checks over \$5,000 are signed by both Barry and herself as a safe guard. This year is the first year we did our own audit Joyce Ketchpaw, Sandy Ruka, Barry Bonneau, Christine Celley and Bob Rice were present. This saved our district about \$1,000. Christine asked if anyone else was interested in participating in the audit for next year and Carol Cole said she would help. A constituent asked about the possibility of moving more money into a CD. Barry explained that in the current environment with rates being flat it did not make sense to tie up funds. This way if rates moved up we would be able to take advantage of the situation. A constituent asked if we could waive the district tax based on our continued ability to run under budget and due to the size of our reserves. A motion was made and a moratorium was placed on the district tax for 1 year and then reevaluated next year. With Barry's hard work and research we were able to secure \$33,000 from a grant this year. Barry asked for a motion to approve the presented budget a motion was made and the budget was approved.

On proper **MOTION**, the Treasurer's Report was approved as presented.

The Commissioners welcomed **Kathy Aron**, from Aron & Associates, to provide an update on lake conditions. Kathy Aron said things were looking pretty good for our lake. She suggested doing another survey next year in order to stay on top of our plant management program. We have been using Sonar to control the Milfoil with pretty good success. When the milfoil goes away other plants can come in and takes its place. Allodia is back in our lake as of last year and it is a weed that the DNR considers a good weed. A sample was passed around the room so that people can identify with it.. Eel Grass is also beginning to show in our lake. It is considered a good weed by the DNR but can go thick and cause navigation problems. If this does occur the DNR usually allows lakes to treat access channels. Another weed found in our lake is Water Star Grass, a branching plant that usually doesn't cause problems. Water Star Grass and Allodia are good for our lake because they help minimize algae blooms. Kathy stated that due to high water temperatures and lots of rain that it has been a tough year on our lakes. We are treating the Milfoil in early May which also helps to control Curly Leaf. Kathy suggested taking out a permit next March for chemical treatment again and then doing a point survey of the lake. A point survey is a more statistical survey at designated points. She suggested continuing our Clean Boats Clean Waters program as a way help control other invasive's from entering our lake. Rusty Crawfish are a problem in other lakes but have not been a problem for us. A constituent asked about Zebra Muscles and Kathy reported that while they are in our lake they have not become a problem. Barry asked for people to inform the

board if they notice Zebra Muscles on their property. Once you take your pier out for the fall you can scrape them off and they will die over the winter. Hydrilla is still not found in WI but has been found as far north as Indiana. Joyce asked about the sale of invasive plant's and how the state is trying to control it. Kathy said that with all the people selling at flea markets and over the internet it is hard to control. Barry asked about a harvesting permit. Kathy said that the DNR is going to want a 5yr plan on how we are going to deal with the problem and that is why Kathy suggested a point survey. Once we had that we could apply for a 5yr permit so we could harvest if needed. Kathy suggested waiting on the harvesting permit for next year and if needed, we could submit one in a few days.

We did not do a goose round up this year as there were not enough birds to do so this year. We need 7 adults in order to do the round up. Kathy said it was a good way to control the geese and suggested we continue with the program. Barry informed the constituents that if individual home owners had a problem with geese that there was a product that you could spray on your yard. The product makes the grass look translucent to the geese and gives it a bitter taste. It is a product that you would have to reapply about every 3 weeks. Kathy said cost was about \$180 per gallon which is diluted with water.

Commissioners' Report:

Barry informed the constituents about his findings with fish stocking and fish cribs. There are many things to take into consideration including nutrients, plants, cover, structure, etc. Barry consulted with Doug Welch from the DNR and Bob Langjahr from Aquatic Biologists Inc. Cribs would be about 4-5 feet tall log or pallet structures stuffed with brush and placed at least 5ft below the surface of the water. This would normally be done over winter then drop through the ice when it melts. Plastic structures are also an option and this type would be suspended making them moveable. Barry also noted the marsh area and placing fallen timbers in this area would also be a way to provide additional structure. Another way is for land owners to leave fallen trees in the lake. If the home owner did not want the tree in front of their home the Lake District would possibly be able to move that timber down by the marsh at no cost to the land owner. A constituent asked about our fish population. Barry responded by saying the predominate fish in the lake is Large Mouth Bass followed by Northern Pike, Crappie, and pan fish. Doug Welch said structure would help our fishing as well as adding some Northern Pike. We are on schedule for next year to receive about 300 fingerling northern from the DNR. Barry had checked into stocking Northern this year and the stock was limited which drove cost up to around \$9-\$12 per fish. It was decided that we would work on habitat and let the state do the stocking next year 2011. Kathy commented that cribs would be a good idea as our lake lacks structure. They will provide structure for the smaller fish but don't expect to see a difference for several years. A constituent asked if we were going to set up a framework similar to what we are doing with the plants. That way we could see what is working best. Barry and Kathy said that we only get sampled every 7yrs. Barry stated that he is very interested in tracking the progress of the fishery's the same way we have done with our plant management system. A constituent commented that the idea of the plastic crib was good because he had experience with wooden ones up north where the ice had damaged them during the winter causing floating debris. A motion was proposed that Barry and several other homeowners meet with appropriate consultants for the purpose of establishing fish cribs and stocking and taking appropriate actions within our budget to do so. Motion was passed. Barry Bonneau, Paul Celley, Mike Cole, Tom Purvis and Bob Rice volunteered to help on the project.

Christine reported on the rain garden and found that a survey and several permits would be required in order to move forward with the proposed project. On going maintenance would also have to be figured into the budget as well so that project does not turn into a waste. Christine asked if someone was interested in taking over this project...no one stepped forward to do so. Those in attendance along with the board decided that although the project had merit we would not continue. A motion was made and approved by all. The rain garden will not move forward.

Joyce announced that she is not going to serve another term on our board as a county appointed official. She mentioned that we should start looking for someone in the county who has an interest in lakes that we could appoint. They do not have to live on our lake. Barry also announced that Sandy Ruka was not going to continue as a town appointed official and Barry asked if there was interest from those in attendance.

Bob presented to the group the idea of organized kayak races. The event could take place on Sat or Sun mornings (during slow no wake time) The races would go around the lake and some kind of trophy would be presented to the winner at the end of the year. We will try to form this next spring.

Bob Rice suggested lighting of the lake for New Years Eve as well. Flares could be sold at the boat launch on Labor Day Weekend and at the annual meeting for this event. This would work the same way as the 4th of July only flares would be lit at 12:00am.

A constituent asked about the parcel of land between Stone School Rd and Miramar Dr and if the board was still considering moving forward with purchasing the land. It was noted that at the current price we have no interest.

Boat traffic on Friday at the launch was noted and a constituent asked if we could extend the Clean Boats Clean Waters Program past Labor Day and it was decided that the program would continue as weather permits.

The spring meeting is scheduled for Saturday May 7, 2011.

Election of Commissioner – Bob Rice's term expires at the end of 2010. The floor was opened for nominations and Barry asked if anyone had an interest. No one came forward and upon proper **MOTION** Bob was elected to another three year term as Commissioner (2011-2013)

The Commissioners presented the following:

Resolution 10-1, designating August 27, 2011 as the date for the 2011 Annual Meeting, was presented and, on proper **MOTION**, unanimously approved.

Resolution 10-2, designating Citizens Bank of Mukwonago (or its successor) and Landmark Credit Union as the depository of the District, was presented and, on proper **MOTION**, unanimously approved.

Resolution 10-3, pertaining to the operating budget \$37,700.00 which was presented and, on proper **MOTION**, unanimously approved. The tax levy of \$11,250.00 for the District for 2011 be waived for one year, was presented and, on proper **MOTION**, unanimously approved.

Resolution 10-4, pertaining to the lake projects and the weed-harvesting budget (\$27,250.00) of the District for 2010, was presented, and, on proper **MOTION**, unanimously approved.

Resolution 10-5, authorizing the District to borrow up to \$10,000.00 for operating expenses only, was presented and, on proper **MOTION**, unanimously approved.

Resolution 10-6, authorizing the Commissioners to seek any grants available to the District, was presented and, on proper **MOTION**, unanimously approved.

There being no further business, on proper **MOTION**, the Annual Meeting was adjourned at 12:15pm

Respectfully submitted,
Bob Rice
Secretary