

Minutes of the 2019 Special Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday January 26th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, MaryJo Jones, Jon Voss, and Rosemary Badame.

4 constituents from the district attended.

Chairman Christine Celley called the meeting to order at 9:06AM

MaryJo had a packet for all commissioners in attendance. The packet contained the balance sheet and profit and loss statement which showed income was up \$8,000 last year, transactions with details (tax settlements, special events, and weed control), and the check register that had all the deposits and checks highlighted. MaryJo also had all the auto debited items on another sheet (payroll and web expense). Jon Voss volunteered to read through line item by line item and Christine verified the bills and receipts. Jon asked about the 2 different tax settlement checks we received. Christine explained that the district collects 2 different taxes, one is part of your total tax amount and the other is the weed tax that is based off the property owner's frontage. All payments and deposits were reviewed and the books were deemed to be in good order. Christine asked if there were any questions and one constituent asked why there were so many deposits from the weed tax. Christine explained that payments come in when the town and county process the tax payments. She noted that some people split their tax payments into 2 payments, some pay by the end of Dec. (which gives us the big deposit in Jan) and some people fall behind and end up making payments later in the year. We get paid based on when payments are received. MaryJo stated that she asks Kim Buchanan for the tax list each year and compares it to our list to make sure that we are collecting for each property. Christine asked if there were anymore questions from those in attendance. No one had any questions and she asked for a motion to approve the audit. Jane Adams made a motion to approve the audit and the motion was passed by those in attendance. A motion was made to adjourn the meeting by Jon Voss and was seconded by Jan Adams.

Meeting was adjourned at 9:34 AM

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2019 Special Meeting of the Potter's Lake Protection and Rehabilitation District held Tuesday April 9th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Rice, Jon Voss, Jerry Kozik, and Rosemary Badame.

Chairman Christine Celley called the meeting to order at 6:12 PM

The purpose of the board meeting is to discuss correspondence of possible lake improvement projects and determine next actions. Jon had sent out an email with recommendations of projects that might help the lake. He has been on the lake for a little over a year and has been listening and talking with people around the lake about suggestions and concerns. Christine asked if Jon encouraged them to attend our meetings, which he has. He thinks that there may be a little disconnect between what we can accomplish as a district and what some people want. Christine asked for clarification to make sure that when constituents left our meetings that they received answers to their questions. She also said that we need to encourage people to attend our meetings. It's very informative as to what's going on with our lake as well as educational. Christine explained that we are set up as a district and are not organized as an association as some people think. We are a government entity responsible to the State of Wisconsin. Jon said that he gets questions about why we don't post certain things on our website (garage sales, homes for sale, boats, ect) Christine said that we should refer people to the private Facebook page for their personal posts. Also if you see something posted on the page that should not be, contact the administrator and ask. Last year there was a posting about a drowning on the lake that did not occur. There was someone who needed help but no one drowned. Christine also commented about real estate agents calling about Miramar listings asking us about dues. She has been attending their meetings and asking that they stop putting our website on their subdivision handouts. Bob stated that no one in the association has been forward with their email information for communication. The association owns 3 lots or parks on the lake that they have access to.

We compared the suggestions that Jon brought forth to our current plant management plan that Kathy Aron prepared for us. Kathy said that if we do form any committees that they do serve at the discretion of the chair, follow all state laws that pertain to lake districts, meetings must be held in a public place and be posted so public can attend, and minutes must be maintained. The first thing was the fishery and Kathy felt strongly that this is an area we should continue to focus on. Bob has worked with Luke at the DNR in the past years. He commented that he spoke to Luke at the Walworth County Lakes meeting this year and Luke commented that he was surprised at how good the fish in our lake were. If we wanted to revisit the fish cribs to provide more shelter that was an option. We are on target to get Northern Pike stocked this year provided there is funding. If there is not we have the option to purchase our own fish as we have done in the past. Jon commented about the size of the pan fish and how small they are from years past. Is there something we can do better to encourage the growth of pan fish in our lake? Christine commented that the ice fisherman take out tons of pan fish in the winter. Bob said Luke suggested stocking Northern Pike so that they would feed on those smaller pan fish and hopefully increase their size. Luke doesn't seem to think that we have a big carp problem but it can appear that there are more because when they spawn they congregate on the shoreline areas. Jon stated if we can catch 50 in a couple days with just a hook and line that we have too many. Bob asked if we stocked the fish with our own funds if the DNR would need to report that. The thought was if it was reported and accessible to the public it could put more pressure on our fishing. Jon asked if we stocked ourselves if we would still need to get approval from DNR. Christine responded that we would have to work with Luke from the DNR on this. Jon suggested that we ask for some volunteers to form a committee to work on our fisheries. We will put it on the agenda for the spring meeting to ask for volunteers but will have to vote on it if we decide to form a committee. Jon is going to be organizing a carp out again this spring. Bob asked for flyers like we had last year. Bob and Christine both said they would help to get the information out. Jon is working with the bow fishing association and trying to coordinate so that they can participate. This will be key to a

successful carp out. Jerry asked what the most effective time for a carp out is. Jon said that the proposed weekend is the free fishing weekend in Wisconsin and is also close to their spawning time which makes them easier to catch. Bob commented that there used to be more bow fishing on the lake but boats have left due to complaints from homeowners. The lights they use are bright but what they are doing is beneficial to the lake.

Jon had suggested that maybe we create a mission statement for the committees. Christine commented that what was being proposed is already in our Lake Management Plan. This would be a duplication of what has already been done. Jon commented that he was part of the project in Waterford that worked with the DNR on dredging and in order to get grant money they had to rip rap the inlets coming into Tichigan to help with the runoff problems. He commented about the runoff by Miramar Beach area and the farm field that contributes to our problem. Bob commented that the board has worked with the DNR and Walworth County to try and address the issue. Unfortunately since the farmer has not changed the contour of his field there is nothing that the DNR or Walworth County can do. With the help of Walworth County the farmer did agree to put some grassy strips in the field to help but this was only part of what was suggested. Jon suggested that we could work with the DNR and build a terrace system in the little gully that flows behind Potters Circle to help filter some of that runoff. Christine asked if it is private property which it is. Christine suggested that we try and control shoreline activities. Sand is one of the big culprits of muck in our lake. Miramar subdivision has been dumping sand on their beach every year. Pea gravel should be used in place of sand. Christine talked with someone new from the DNR who contacted her through Elroy. He asked if the lake had any requests for assistance. Christine suggested that he spoke to the Miramar subdivision board on management of their parks. Some of their rip rap was removed to create parking areas. Bob commented that when the town put the roads in they hooked the drainage into the pipe that leads into the lake. Christine said that the use of phosphorus fertilizer is another thing that we should be working to control. She suggested distributing flyers to our residences as well as the Miramar Association. We all have a vested interest in the lake. Rosemary said that we should make something simple with bullet points so that people would read it. Sometimes less is more.

Christine noted that the current lake level is at around 9.30 so Paul put the no wake signs in. Even though it is early people use our lake to test their boats because there is no fee at the launch and it is easy in and out. The dam is open as far as it can go. Dave is going to the dam every day to make sure that it is clean and flowing freely. Bob asked if we could establish some guidelines for the dam. We had talked in the past about if the 8.8 level was correct and Bob suggested that when Kathy Aron was out on the lake if she could make a recommendation and then affix something to the dam as he thought that the pole with the gauge has moved over time. Bob thought that the board should strive to keep the lake open from Memorial Day through Labor Day. He also said that the siphon tubes should not be put in when they are not being used. Jon said that this topic is front and center for many people on the lake and we should be doing what is best for the lake. Christine said that it is a myth that the lake level has something to do with water in basements. Bob and Jon disagreed with that saying that the higher the lake level is the higher the ground water level is. Jon commented about homes on Lake Lane that sump pumps run non stop when the lake level is high. Christine said that we are a seepage lake and our levels have been high for the last few years because of the snowfall and higher than average rainfall. Jerry recommended that we establish where the dam should be and make a determination on the appropriate level. The current level is 8.8. Christine said this is something that would need to be researched and that we should get Kathy out here to see current levels and get her opinion. Bob agreed and we should use Kathy's recommendation. This all started years ago when the Town of East Troy put Potters and Booth Lake on slow no wake due to high water. The town board said that if the district wanted to create an ordinance for our lake and manage it we could do that and then they would enforce it. Christine cautioned about us taking too much water out because we are a seepage lake and once the water is gone there is no way besides rain and snow to raise the level. Christine said that she would consult with Kathy and have her take a look at it. There are other factors that play into lake levels as well. Years ago the boats didn't throw the size wakes that some of the news boats do. Jon asked about replacement of the stick which was discussed at a prior meeting. Bob

commented that we could mount something onto the grate that would not move once Kathy established the recommended level.

Christine commented about the dam on East Troy Lake that was removed by the DNR and on the Milwaukee River. We need to be cautious of what we do with our dam. Bob commented that trees and plantings on the berms are not recommended because the roots seek water and then it creates pockets where the berms can start to erode. Christine said that shoreline plantings, riprap, sand beaches, and phosphorous fertilizers are all part of being good stewards of the lake.

Jon had asked about the possibility of dredging to help the lake. He heard that in the past the district had researched this option. He wondered if there was any information in past minutes about this. He commented about the muck in front of Lake Lane and Spleas Skoney roads. Bob stated that there is muck in front of his house as well. Christine stated the Kathy is not a big fan of dredging and does not believe it will make a difference in our water quality. It is hard to get a permit for dredging and can also create more problems than it solves. Jon said that Tichigan is trying to get funding for a \$10,000,000 project on the river and the bays. Christine asked what people think dredging will fix and what the outcome would be for a project like this. Bob commented that if the lake was dredged you could not dredge all the marsh land and that muck would then filter back into the lake. Also when you dredge how do you restore the native plants in the lake? The lake needs plants to be healthy. Bob also said that when we did spring and fall treatments all the dead plant matter falls to the bottom of the lake to decay. If we are able to continue to do whole lake treatments as needed we would potentially have only 1/8 of the material decomposing as the whole lake treatments could last for 4 years. Kathy estimates the cost to dredge would be \$30-\$35 per cubic yard for the debris. Jon said that aeration will also help to get rid of muck it is also great for fish. Jon said there was study on a 160 acre bay that used 24 disk aerations and they were able to get rid of 3 feet of muck in 6 years. Bob said he was open to researching it and also if we were able to get more depth then the weed line would not extend out as far. Jerry and Christine both asked what people are hoping to accomplish by these projects. Bob suggested that Jon research the cost of these projects first and see what grant money would be available and then see if it is even feasible. Christine said that when we compare projects it would be better to compare us to other small lakes like Booth and Eagle Springs and not a river as there are differences. Dredging and aeration are both addressed in our Plant Management Plan and Kathy didn't see them as viable options. Jon asked if there was any information out there from when the board looked into dredging. Bob commented that he had looked at the available minutes back to 1999 and there was no information. He suggested that Elroy & Karen Winkelman and Barb Schreck be contacted as they have been here for years and had served on the board. Bob and Christine both said that they were open to researching the aeration option. Bob thought that we should do the leg work and not hire people to do studies at this time. Christine said that she could talk to Kathy Aron about it as well.

Christine brought up the email we received about the fire lane on Shorewood Dr. The Town of East Troy contacted us that the neighbor to this parcel has expressed an interest in purchasing the property. There was nothing for the board to talk about as a price has not been decided nor is there an offer. Bob commented that it is Town owned property and doesn't know that we have any say in things. Christine said it was more of a courtesy so that we were aware and could adjust lot lines and assessments.

Agenda for spring meeting on May 4th needs to be sent out a week before the meeting and Christine also wants it mailed to those who do not have email.

Christine is going to attend a phosphorous seminar in Lake Geneva in May. Rosemary commented on a summer program at UW that will test your soil.

Bob said that Kathy may be retiring in a few years. He was at a Wisconsin Lakes Meeting and spoke with Mary Knipper who said that Tim Hoyman was excellent. Bob suggested talking to Kathy to see if she had any recommendations or knew about Tim. Christine also knows someone who skis on our lake from Lakeland Biologists. This may be a good choice as they would be on our lake more than just for treatments. Bob suggested also asking Heidi Bunk for a recommendation. Christine said it would be good to get 3 options.

Meeting was adjourned at 7:32 PM

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2019 Special Meeting of the Potter Lake Protection and Rehabilitation District held Saturday May 4th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Jon Voss, Bob Rice, Jerry Kozik, Rosemary Badame, and 34 constituents from the district were in attendance.

Chairman Christine Celley called the meeting to order at 9:04 am
Christine introduced the commissioners. The first item on the agenda was to approve the minutes from the 2019 budget meeting and the 2018 annual meeting. A motion was made by Carol Cole to approve the minutes as presented and the motion was seconded by Annette Larson.

Jon Voss provided the Treasure's update. There was a handout that provided year to date actuals through the month of April. We have 4 CDs that were broken out on the bottom. One will be coming up for renewal in May and the interest rate is going to go up from .50% to 2.50%. Jon asked if anyone had any questions or comments regarding the finances? No one had any questions. Jon encouraged people to reach out to him if they ever have any questions.

Christine introduced Kathy Aron who spoke about the condition of our lake. Kathy commented that we have had a lot of rain this year making our water levels higher than normal. The nights have been cold so water temperatures have remained cooler than they would normally be in a typical spring. Conditions have made it difficult to get on lakes and assess the weed growth for treatments. Water needs to reach a certain temperature for the plants to start growing and until then they won't take up the herbicide for treatments. We are into our 2nd year of the Sonar treatment and it is expected to be effective against the Milfoil for the next two years. It is encouraged that if anyone spots Milfoil on the lake that they contact the board so that spot treatments can be set up to extend the life of the whole lake treatment. One more water test will be taken to see if any levels of Sonar remain in the lake. Last year we still had 4 parts per billion residual from the treatment in 2017. Kathy commented that there has been a change in the goose round up program. This has been a Federal program in the past but has recently been taken over by the DNR. Goose round ups are important because it helps to keep the nutrient levels in the lake down. Christine commented that we have been lucky over the past five years. Residences have been good about putting up wire across their frontage and using rip rap which both help to make shorelines undesirable for geese. Kathy said that we do have our chemical treatment permit for this year but there has been an adjustment as to what we can treat with due to an endangered frog in our wetlands. The 24D which was used in the past is now restricted but there are other manufacturers that do not have the same restriction and were added to the permit. The snow cover from last winter has helped to keep the plant growth down.

Christine commented that people should put their house numbers on their pier or boat canopy. This is good practice not only for reporting emergencies that may happen but also reporting weed growth to the board. The district does have a plant management plan that is available on our website. This is a good place to look first if you have any questions regarding the lake or you can reach out to the board at any time. We do have good plant growth on our lake which is also a sign of a healthy lake. They help with our water clarity and fish.

Christine went over the differences between a lake district and a lake association. A lake district is a government entity with taxing authority. Our district uses the taxes generated towards the lake treatments, Clean Boats Clean Waters, harvesting, and special projects. We have to follow state statute 33 and our bylaws. We often get emails asking us to post items for sale or people's private events. Those things may be appropriate for an association but not a district. There is a facebook page that someone has set up for the homeowners and that would be a good place to go and post things. The facebook page is not run or set

up by the district. We don't want anyone to feel bad about us not posting things on our site, but it is not the appropriate place to do so. Kathy Aron commented about the participation at our meetings and the homeowner's involvement with the lake. A district has to operate like the town does and there are reasons for the differences between a district and an association.

There was a handout given about the use of phosphorous in fertilizers and the effects it has on the lake. UW Extension will do soil tests of your lawn for free. Bob Rice pointed to the section in the hand out that stated 1 pound of phosphorous can result in 300 to 700 pounds of algae in a lake. Christine said that phosphorous is mostly used to establish new lawns and once they are established, they no longer need phosphorous. She is going to be attending a phosphorous seminar on Memorial Day Weekend put on by Walworth County and the DNR.

Bob commented on the Clean Boats Clean Waters program. The program will staff people at the launch over the summer on Friday, Saturday, and Sundays. He is currently looking for more people to help out at the launch. They must be at least 16. Bob also applied for grant money for the program and we were approved again this year to receive funds. Our total out of pocket for the program runs about \$1500 for the year with the rest being picked up by the grant. Flares will also be available starting 2 weeks before the 4th of July. Flares will be 3 for \$10 and sold by the CBCW crew along with Karen Winkelman.

Bob asked Kathy if she had been on our lake yet this summer. He stated that the lake level is high right now but there had been talk of maybe adjusting the slow-no-wake level. He asked Kathy if she was able to give us any guidance with those levels. Kathy said that she was on our lake last year and the 8.8 level is still her recommendation unless something dramatically changed around our shorelines. Christine said that from past conversations with Kathy her understanding is that 8.8 is the marker and if we have a ¼ inch of rain that we wouldn't place the lake back on slow-no-wake. If that were the case we could be going back and forth on a daily basis. Kathy said that there could be an inch or more of variance depending on the wind. A constituent asked us to explain the 8.8 level and where that came from. Kathy commented that it is the level that was set and put in municipal code. Once lake levels exceed this number the potential of damage to property and erosion of shorelines increases. She thinks that the 8.8 level is still appropriate for the protection of the lake. Bob commented that based on what Kathy said we should still use 8.8 as our guide but not go to slow-no-wake until the level reaches 8.9 which would then account for any variance of lake levels. A constituent asked about what the current levels have to do with levels later in the summer. It was explained that we are a seepage lake and do not have any inflows of water. We can take water out but rely on rain and snow to keep our levels up. Christine commented that the marker is in 10ths of a foot and not inches. Kathy said that there is a balance in how fast you bring the lake levels down, how far you bring it down, and when you bring it down. If we get into June and the levels are still hanging around 9.1 you may want to have conversations about installing the siphons. If you bring those levels down too soon you may have low water come mid-summer. Christine said that there have been some summers when it has been down 18 inches. Kathy said that the bottom line for the district board is the interest of the lake not the boaters. The district's responsibility is to protect and insure the long-term viability of the lake. Christine stated that the board developed the siphon system in the last 10 years to help with managing levels. Also, lower lake levels at the end of the season are bad for the fish, plant growth, and algae blooms. Christine said that we will continue to monitor lake levels and make recommendations based on all of the factors effecting the lake levels, the lake is a living thing. None of us want slow-no-wake over 4th of July and will work to get the levels down so that people can enjoy the holiday but right now there is no reason to adjust the levels. We are on slow-no-wake now because our water levels are high and with our launch and small lake, people like to come here to test out their boats before summer subjecting our shorelines to potential damage. Siphons are implemented to help move water out of the lake in extreme conditions, she cited lake Delton when the dam failed. Our dam has a small diameter pipe and can only allow so much water to flow out. The siphons are used to alleviate the pressure on our dam and allow more water to flow out. The types of boats have also changed through the years. The newer boats throw up a much bigger wake than the older ones used to. People need to be

cognizant of this and plane their boats off. A constituent asked about the beaver dam by the boat launch area. Christine stated that the district removed the dam last year. She also noted that Chief Jensen from East Troy told her that the DNR and Town of East Troy will be patrolling our lake on a more regular basis this summer. Jerry Kozik asked if we were going to install a new stick at the dam as we had talked about in the past. All agreed that there has been movement of the stick but Kathy commented that there really isn't enough movement to affect what we are trying to do with levels. Bob said that he would like to see something permanently affixed to the dam. He commented that back when we started taking readings 8-10 years ago that our current level of 9.1 is more in line with where 8.8 used to be by measuring from the top of the grate. He feels that there have been several inches of movement in the gauge. If we affixed something to the grate the grate is not a post or anything that will move with the ice or settle. A constituent said that they have seen that done on other lakes. Christine asked the constituent if she knew what material they used. Several people commented that you could use stainless steel. Kathy suggested that someone should measure the water going over the dam and record that level and also record the level on the stick and between those two measurements you will be able to tell if the stick is moving.

Jon commented on the beavers and suggested that you should put wire mesh around your trees to protect them from the beavers. A few people commented that they have had damaged trees from the beavers.

Kathy Aron said that Starry Stonewort has now been found in Lake Geneva. It surrounds the Door County peninsula, Wind Lake, Long Lake, Green Lake, Muskego Lakes, and Silver Lake. None of the control measures to eradicate it have worked. The key is Clean Boats Clean Waters and decontamination measures for keeping it out of other lakes. This is a bad invasive that we want to make sure doesn't get in our lake. Kathy stated that there is not a system set up to stop the spread of this. Little Muskego drained their lake down 7 feet to try and freeze it out. It grows so fast that you can't keep up trying to harvest it. A constituent questioned about the high use of our launch because of there not being a charge. Christine responded that it is a DNR owned and operated launch and if we wanted to charge, we would have to take it over. If we did take it over the district would be responsible for all the maintenance of the lot and piers.

Christine spoke to the group about the round up. She encouraged people to manage their shorelines to try and make them less inviting to the geese (low strings, higher grass, and rip rap). She encouraged new residences to go online or ask Bob for a permission slip so in the event of a round up we would be able to access their property. The round ups are a very humane way of getting rid of the geese. The meat is donated to food shelters after it has been tested.

The website is a great place to get information about the lake. This is where we post notices and information about the lake. Christine said that if there was anything on the site that needs to be corrected to please let the board know.

Christine told the group that we are always looking for people to help out and if anyone is interested in getting on a committee to let us know. The more people that get involved the better as it is about education. The more you understand about how the lake works and how we interact with it the better off we are. The lake is constantly evolving and changes each day. Jon Voss has been working hard to organize this year's carp out. He also thought it would be good to get people involved in our fisheries Working with the DNR to see about stocking and maybe slotting limits that would help to make our fishing better. A constituent thought that the carp out was a great idea and thought that we should get businesses involved to donate prizes. Jon spoke about why the carp out is beneficial for the lake. Carp are terrible for the lake. They are bottom feeders and the phosphorus that settles on the bottom of the lake gets stirred up when they feed. Last year they caught about 30-40 carp by just fishing for them. This year he hopes to get the bow hunters involved to make it a bigger success. Each boat that comes can take about a 55-gallon drum of carp out in a single night. There were handouts that provided information on how to successfully fish for them. Jon said that he is looking to change the date to June 15th-16th and will post notice once the date is set. There will be a payout of \$1 per carp and there will be 3 more carp tagged that

are worth \$100 if you catch one. None of the ones we tagged last year have been caught and may still have the tags, so chances of that payout are better. Bob asked how many boats were going to be involved. Jon said that he didn't know yet. Bob questioned where those boats would be coming from and wanted to make sure that they were not coming from lakes that had the Starry Stonewort. He hoped that maybe we could coordinate it with Clean Boats Clean Waters. Christine thought this was a good idea. Jon was hopeful that because of the cooler spring weather we would-be right-on target with their spawning season as the water warms up. Carol Cole asked if it were possible for people to use the lot that the district owns off of L to park in so that we could accommodate more boats and people for the carp out. Bob commented and said that he would check and see if we could use the lot on Shorewood Dr as it would be closer.

This year the boat parade will be on Thursday July 4th starting around 7pm at the boat launch bay. The board asked for recommendations for a theme for this year's parade. A constituent suggested patriotic. No other suggestions were given so patriotic will be this year's theme. Christine encouraged all to attend. The lighting of the lake will follow around 9.

Loreen Hirsch will be organizing the Blake Party again this year. She was unable to attend so Bob addressed to group. The proposed date is Saturday August 3rd. The proposed location will either be at the Potter's Lake storage shed or the peninsula on Shorewood Dr. This is a meet your neighbor event and will be run a bit different than past years as they have proposed a pot luck. Christine explained why we are talking about this after Kathy explained the differences in districts and associations. In years past they had a carp fishing event in conjunction with the party that benefited the lake. Last year there was no party and this year they had come back and asked us, but they were unable schedule it in conjunction with the carp out. We are asking them to distance the event from the district. We will encourage them to put it on the Facebook page. Carol Cole asked if they were going to accept donations for raffle items. Tim Krenke said that he had talked to Lorene and it was going to be a more casual get together with no raffles or DJ's and people would bring their own food.

Next meeting will be on Saturday September 7, 2019. The budget meeting will start at 9:00am and the annual meeting will follow.

Dave Bradley made a motion to adjourn and was seconded by Carol Cole. Meeting was adjourned at 10:14am

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2019 Special Meeting of the Potter's Lake Protection and Rehabilitation District held Thursday May 30th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Rice, Jerry Kozik, and 4 constituents from the district were in attendance.

Chairman Christine Celley called the meeting to order at 6:00pm

The purpose of the meeting was to confirm the appointment of a new board member. The board accepted the resignation of the Treasurer Jon Voss. The board sent notice to constituents and had a few people who were interested in helping the board. Two people withdrew because of time commitments and Bob Simon stepped forward. Per our bylaws the chairwoman is responsible for conducting interviews and making a recommendation to the board. Christine asked if Jerry or Bob had any questions. Bob Rice asked Bob Simon what his background was and if he had been on any other boards. Bob Simon replied that he has a master's in business administration and had taken a lot of accounting classes. He feels very comfortable taking over the treasurer position. Bob Rice commented that MaryJo had offered her help if Bob Simon had any questions as she had served as treasurer for the past 3 years. Jerry Kozik asked about board compensation and how Bob should be paid. When Jon Voss left he said that he didn't want any compensation for his time on the board. Bob Rice suggested that Bob Simon should get paid the full amount since he was starting right before the busy season and will do the bulk of the year's work.

Christine asked Bob Simon how they ended up moving to Potter Lake. Bob said that his daughter lives in Milwaukee and their son lives in Chicago and it is a central location between them and wanted to spend quality time with their grandchildren. They moved here from New Jersey two years ago.

Christine made a motion to appoint Bob Simon as our new district board member to complete the term expiring January 2022 at full compensation. Bob Rice seconded the motion. All were in favor and none were opposed.

Christine made a motion to appoint Bob Simon to the Treasurer's position with the term ending January 2022. Jerry Kozik seconded the motion. All were in favor and none were opposed.

Christine stated that Jon had returned all district items and that MaryJo had offered to help with the transition if needed. Bob Rice commented that the books should be reconciled now so that Bob Simon would be starting with a clean slate. Bob also asked where the payroll for Clean Boats Clean Waters should go. Christine said to send everything to MaryJo for now and she would let the board know once Bob Simon would be doing it.

Christine asked Kathy Aron to attend the meeting so that she could assist us with bylaws and open meeting regulations. Christine opened the floor for comments. Bob Rice brought the email that Kathy had sent out about the use of group email. Bob stated that in the past group email had been used to address normal issues as they came up (lake levels, weed harvesting, etc.). According to our bylaws all 3 board members have the same voting authority and decisions should be a consensus of the 3 members. How do we keep everyone involved and make decisions without calling a special meeting every time something comes up if we can't use email? There are things that are discretionary. Kathy stated that this is a tough topic. It comes down to what the discussion is. Is the discussion something that the general populous could, would, or should know about? For one board member to group email with a suggestion it should also include the person who is responsible for that task. Example if there were weeds, Elroy oversees the harvesting and he would make the decision to harvest or not based on his authority for

organizing the harvesting. A discussion between 3 or more board members is an open meeting. If it is not posted then the board could be in trouble. Kathy recommended that we try to find the balance with things, put the decisions in the laps of the people who can make those calls. Tom Purvis questioned if we could propose at the fall meeting to allow the board members to communicate for general business without calling special meetings each time they needed to communicate? Kathy said that this is all evolving as more and more business is being done online. Bob Rice commented that he uses Gmail for our email and doesn't erase any emails. Kathy commented that Bob Rice oversees the CBCW and he has the authority to make decisions for that program. Bob commented that he had sent an email to the board with raise recommendations for two of the employees. Even though he runs the program he doesn't feel that he should have the final say in raising pay rates and that the board should approve his recommendation. Kathy said this could be sent out as an email but to be careful not to ask the board for a vote, instead inform them what your intentions are. If someone has a problem with the recommendation, then a meeting should be called. Christine commented that sometimes an email comes across with a question and she doesn't respond, and others feel there is a disconnect but she is just trying to follow the rules of open meeting. Many of the things that come up in the summer are voted on at our meetings. Example we file permits for harvesting but we still need DNR approval before we can harvest, they have the final say.

Christine commented on the Blake Party and questioned if we handled it right at the spring meeting. They had contacted us a couple weeks before the meeting asking us for \$300 for food. This was not approved on the budget last year, the money we used in the past for that event was given to support the carp-out, and we can't as a district support social events. Bob Rice stated the Blake Party started because of low attendance at our annual picnic and they offered to organize a mid-summer event so that you could meet your neighbors and possibly get together again during the summer. If they could form a committee to organize a district picnic, then it is not a private party and should be acceptable. If they are not willing to do this then the district should remove itself and the district owned location from future use. Kathy Aron commented that there is a distinct difference between a district and an association. If there is a lake resource interest, then it is ok. Christine said that there was a fishing contest tied into it in the past and that is how we fit it in. Should they make a proposal to form a committee for this purpose and vote on it at our annual meeting? Kathy said that something like that would be directed more for a board discussion and could bog down an annual meeting. Bob Rice asked for clarification if it was ok for the district to hold an annual gathering in lieu of the annual pizza party? He thought that the Blake Party was much nicer for building community than the pizza party. Dymrna Purvis thought it was a nice idea to host a mid-summer event and call it a Potters Lake picnic. Bob Simon thought that it would also help to build rapport and help to support the district. Bob Rice stated that it was decided at the spring meeting that they would be able to use the location of the storage building but would not be receiving funding from the district. He also said that the board should decide on whether we should promote the event or not. If we are trying to create separation from the event the continued use of our building does not do that. Bob is in favor of supporting the event for the district but not a come one come all event. Christine commented that inviting the people from Miramar was a point of contention in the past. Bob Simon asked if they were considered part of the district. Christine responded that they are not, but they have access to the lake in three different areas. Kathy Aron suggested that when we have our next board meeting prior to our annual meeting that we should talk about supporting a picnic or use of the building and then present it to the district at the annual meeting. Jerry Kozik asked if we had taken out insurance for the event in the past. Christine responded that we had and paid for prizes for the fishing contest, a dumpster, DJ, and porta John. Christine asked Bob to connect with Loreene and Karen so that in the future they communicate their desire to do this so that we are not scrambling before the meeting trying to figure out if we are breaking any rules by doing this. Bob commented that he is not looking to exclude people when talking about the Miramar subdivision but personally he doesn't want it to turn into a come one come all. When you have a block party it is the people on your block and not a city event. We are a district and the purpose of this should be to promote community within our district. If people have friends in town or Elroy and Karen who work with us they are, by all means welcome. Christine said that Karen and Elroy felt that if the Miramar residents were not invited that they should not be there either. Bob said that is not the intent.

Kathy suggested that we should put a line item in our budget for \$500 discretion and approve at our annual meeting so if something comes up the board would already have the approval to help contribute. Christine said that any board member can ask for a board meeting if there is an issue or something that needs to be talked about so that we don't conflict with open meeting laws. The board should really be able to figure out most things at the spring and annual meetings unless something unexpected comes up. Bob commented that he had asked for a board meeting about the dam and never received a response. Christine commented that it was done in group email which would be in violation of open meeting laws. Bob asked what the appropriate way would be to call a meeting. Kathy Aron stated that under chapter 33 it's the chairs roll to call the meetings, or 3 board members can require a meeting to be held. Christine stated that she is open to hold a meeting but with a set agenda so that something can be accomplished or resolved. She wants to make sure that it is a good use of everyone's time and not a free for all. Dympna asked what the issues were on the dam and Bob replied clarifications on levels and the marker. Christine said that we have a person who is monitoring and recording levels of the dam each week. Christine said that there are many variables with the dam, not just the weather but also, we have part-time employees and they need to be available. Kathy stated that there is a decision maker who is responsible for watching the lake levels and if something implodes then the board needs to sit down and discuss what needs to change. Christine said that Elroy is usually down at the dam every day checking on things and he makes the day to day calls for us. Bob commented to Kathy that he felt with the increased presence of the DNR on our lake this year that the siphons should be put away when not in use so that we don't draw attention to them. Kathy said that we don't need to worry about it. The issue they are concerned about is if we cause damage down stream or cause flooding. However, we need to make sure that we don't do anything that would affect the stability of our dam. That is a different part of the DNR and we don't want to deal with structural problems with our dam. Kathy also stated that the siphons also give us a way to deal with the high-water issue which is not good for the lake and creates shoreline erosion. Jerry clarified that when we send emails, we need to be affirmative and don't look for input. Christine said that if further discussion is needed then we can call a meeting. Christine asked if there were anymore questions and no one had any. Christine made a motion to adjourn the meeting Tom Purvis seconded and Jerry Kozik approved. Meeting was adjourned at 6:55pm

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2019 Budget Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, September 7th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, MaryJo Jones, Jerry Kozik, Bob Rice, and Rosemary Badame

Also Present: 38 Electors.

Chairman Christine Celley called the Budget Meeting to order at 9:05a.m.

Bob Simon presented to the group the financial standing of the district. He stated barring any unforeseen expenses we will have a small surplus of about \$10,000 for the year. The surplus is important as it is what we rely on for bigger projects. The projected budget for next year is similar to last years with a few minor changes. The budget numbers are usually higher than what we spend but the higher numbers are proposed so in the event a necessary expense comes up we would have the funds budgeted to pay for it. Bob Simon had hand outs of the financial standing of the district. Jon Voss asked if there was a maximum amount that we should have in reserves. Christine said that in the past we waived part of the tax assessment, but we continue to collect so that we can try to avoid special assessments when larger items come up. Whole lake treatments are expensive to do as well as routine maintenance. The dam is also old and at some point, that will need to be addressed and will be a significant cost with the engineering and permits. Constituents asked if we could be doing anything different with our reserve money to get higher returns. Bob Simon stated that we need to have our money in safe investments, and we do shop the CDs when they become due. He also said that it is important to keep the money somewhat liquid in case we need it. Carol Cole motioned to approve the budget as presented Jon Voss seconded the motion all were in favor and non were apposed. Christine called to close the budget meeting, Carol Cole approved, and Jon Voss seconded. Budget meeting was adjourned at 9:26

PLPRD 2019 ANNUAL MEETING - SEPTEMBER 7, 2019 - BUDGET ANALYSIS

POTTER LAKE PROTECTION AND REHABILITATION DISTRICT

ACCOUNT/DESCRIPTION	2018 EXPENDITURES	2019 BUDGET	YTD ACTUAL 7/31/19	ESTIMATED TOTAL 2019	PROPOSED 2020 BUDGET
Receipts:					
District Tax	\$11,138.67	\$11,250.00	\$7,868.54	\$10,900.00	\$11,250.00
Special Tax	\$40,465.56	\$39,700.00	\$39,666.42	\$41,000.00	\$42,000.00
Interest on Savings	\$2,818.04	\$2,850.00	\$2,365.84	\$3,800.00	\$4,000.00
Grant	\$4,000.00	\$4,000.00	\$1,000.00	\$4,000.00	\$4,000.00
Special Events	\$2,176.33	\$1,140.00	\$1,240.00	\$1,240.00	\$1,240.00
Transfer from Savings	\$0.00	\$64,198.00	\$0.00	\$0.00	\$41,578.00
TOTAL RECEIPTS	\$60,598.60	\$123,138.00	\$52,140.80	\$60,940.00	\$104,068.00
Expenditures:					
Office, Advertising, Meetings	\$1,037.29	\$1,500.00	\$516.62	\$1,200.00	\$1,500.00
Dues and Subscriptions	\$425.00	\$500.00	\$375.00	\$375.00	\$500.00
Legal	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
Equipment, Tools and Vehicles	\$0.00	\$9,999.00	\$0.00	\$0.00	\$9,999.00
Computer and Web Expenses	\$1,014.86	\$4,080.00	\$257.50	\$2,000.00	\$2,500.00
Lake Functions	\$953.32	\$2,100.00	\$1,071.00	\$1,500.00	\$2,100.00
Utilities	\$500.00	\$525.00	\$37.83	\$125.00	\$525.00
Reserve for Special Projects	\$6,200.00	\$9,999.00	\$0.00	\$0.00	\$9,999.00
Lake Projects	\$19,726.17	\$47,530.00	\$15,669.70	\$23,000.00	\$30,000.00
Insurance	\$4,239.00	\$4,700.00	\$4,148.00	\$4,148.00	\$4,700.00
Banking	\$40.00	\$70.00	\$40.00	\$40.00	\$70.00
Fuel	\$0.00	\$3,060.00	\$0.00	\$0.00	\$3,100.00
Maintenance	\$1,186.65	\$4,325.00	\$359.00	\$2,000.00	\$4,325.00
Payroll Expenses	\$16,674.91	\$30,000.00	\$7,704.86	\$14,000.00	\$30,000.00
Miscellaneous Expenses	\$389.00	\$1,000.00	\$10.00	\$250.00	\$1,000.00
Officer Compensation	\$0.00	\$2,250.00	\$0.00	\$2,250.00	\$2,250.00
TOTAL EXPENDITURES	\$52,386.20	\$123,138.00	\$30,189.51	\$50,888.00	\$104,068.00

Minutes of the 2019 Annual Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, September 7th, 2019 at Town Hall, East Troy, Wisconsin.

Christine called the annual meeting to order at 9:26am. She introduced the current board, Rosemary Badame our Walworth County appointed board member, Jerry Kozik our Town of East Troy appointed board member, Bob Rice Secretary, Bob Simon Treasurer, and Christine Celley our Chairwoman.

Kathy Aron addressed the group on the current health of our lake. Consistency in the lake level is important for the resource. A log should be kept on levels and weather conditions. The board has assigned someone to do this. There have been a few reports of reemergence of milfoil by the boat launch bay. Kathy will get a hold of the applicator to verify and look for other areas. Our current plan allows for swift reaction. Constituents are encouraged to email the board with findings along with the location so we can get those areas treated. Kathy addressed prior concerns of blue green algae which is not a concern on our lake. The dangerous kind will look more like floating latex paint. Water quality monitoring is important to continue to collect so that we have documentation of how things are impacting the lake. Starry Stonewort continues to spread and be a problem. It was recently found in Okauchee Lake. The importance of Clean Boats Clean Waters was stressed to prevent the spread. It was suggested that maybe we post plant identification on our website or a link so that people know what to look for. A recommendation was made that the board make a policy with the use of the siphons so that there is something to follow. Kathy stated that the board has done a good job at managing levels based on what she has seen. She also talked about laws relating to communication amongst board members and decisions that the board is responsible for making. Emails can be used to disseminate information but cannot be used to make decisions or discuss items. Rosemary had brought information about a free training session for committee and board members that will be put on by Walworth County. Zebra Muscles have been found in the lake on shoreline rocks. Once they are in the lake there is nothing that you can really do to get them out. A constituent asked about fall treatments and what the tipping point is with treatments. Kathy said that the DNR doesn't like fall treatments, but they look for the milfoil overwhelming areas of the lake or large dense areas. It is all a judgment call but our current plan calls for swift reaction when found. Kathy also recommended point samples of the lake in 2021 or 2022 so that we have the data on hand. Then we would potentially treat the whole lake the following year.

Christine asked if there were any questions on the treasures report. No questions came up as they were answered in the budget meeting.

The minutes from the spring meeting were available to all and approved as presented. Motion made to approve was made by Dave Bradley and was seconded by Fran Basso. All were in favor and none were opposed. Rosemary commented that minutes should be bullet points and shortened up.

Jon Voss addressed the group about the current fisheries. The recommendation was made that the board stock Northern Pike. The board will put this item on the agenda for the next meeting to discuss. Jon had emailed the board information that he received from the DNR. Jon proposed to do another carp out and keep the bounty open all year long and he will run it. The hope would be to get rid of 50 per year.

Bob Rice talked about Clean Boats Clean Waters and the requirements for the grants we are receiving. There has been a problem getting help and there may be a shift in operations to during the week in order to get the help we need.

Bob Rice asked the group if there was any interest in the district sponsoring a boater's safety course. There was one person who said yes. Not enough interest so it was mentioned that the course could also be taken online, and people were encouraged to take the course and become familiar with the lake rules.

Bob Rice talked about the annual picnic and Blake Party that was done in the past. He asked the group if there was any interest in continuing this event. No one had an interest so that event will no longer take place.

Christine talked about water ski hours. A few people had approached her about changing the ski hours on the lake. The board does not have control over the ski hours which is a town ordinance and they were directed to the Town of East Troy.

Bob Rice's term will expire at the end of 2019 and an election was held to fill this position. No one came forward with an interest and Bob was willing to serve another 3-year term. Dave Bradley made a motion that Bob stays on the board for another term and the motion was seconded by Carol Cole. All were in favor.

Bob Rice went through the resolutions and a motion was made to approve the resolutions as presented by Rick Witt and seconded by Dave Bradley.

The date was set for the spring meeting which will occur on May 16, 2020. A motion was made by Lorene Hirsch and seconded by Dave Bradley.

Christine commented that a person asked about having a 1-time water ski show here on the lake and they were sent to the Town for approval because it would conflict with our slow no wake weekend hours. That is being proposed for next year.

VRBO and short-term rentals were touched on by Christine. If you are renting your home, please include the lake rules with your rental agreements. It is important that those using the lake are aware of the rules.

The annual meeting came to a close at 10:59am

Respectfully submitted,

Bob Rice
Secretary

Minutes of the 2019 Special Meeting of the Potter's Lake Protection and Rehabilitation District held Monday October 28th, 2019 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Rosemary Badame. Also present were 2 constituents and our lake specialist Kathy Aron

Chairman Christine Celley called the meeting to order at 6:07 PM

First item on the agenda was to update the 2020 tax resolution. The resolutions that were passed at the annual meeting would have caused an increase to each property. Christine made a motion that we revise the resolution to be consistent with years past and to avoid an increase. Bob Simon approved the motion and Bob Rice seconded. All were in favor and none were opposed. The resolution will be changed and submitted to the Town of East Troy for the tax year 2020.

There was discussion about fish stocking. Christine had a handout with notes from previous conversations. Cost of permits, type of fish, timeline for stocking, and previous cost of \$2,600 from 2013 were discussed. Kathy Aron commented that the DNR has always stocked Northern on a every other year basis. We are up for stocking this year but the DNR does not have funds to stock our lake. The hope in stocking Northern is that they will help to keep the panfish population in control thus increasing the size of the panfish. Kathy said fish stocking is good for the lake. Christine commented about the average number of lakes a fisherman visits per day. Her concern is that better fishing on the lake may promote more boaters and increase our chances of getting invasive plants in our lake. Bob Rice also commented that by stocking and keeping a good fishery it may be a way to reduce complaints about the impact of the fishing from treatments. Kathy said that stocking of 250 fish would be a good idea. Bob Simon made a motion that the board should try to stock fish in 2019 with a budget not to exceed \$3,000, if this is not possible the board will try to secure fish for 2020. The motion was seconded by Bob Rice. Bob Rice will make calls to try and put the stocking together for 2019 and report back to the board.

The meeting continued with discussion to address the denial of the fall treatment. Milfoil was found this fall in our lake in five different areas. The DNR denied our request to treat those targeted areas. Our 5-year plan that was approved by the DNR called for swift action should Milfoil be found in the lake after treatment. Brian Suffern was out on our lake within 48 hours of notice and the data was submitted to the DNR with a request to treat. Christine suggested that we have a meeting with Heidi this winter so that we stay on top of this. Another suggestion she had was to get involved with other lakes that were denied fall treatments. She said that information should be given to our constituents outlining the problems we face so that everyone is getting the same information. Consistency will be key so that the DNR is hearing the same thing from everyone. Kathy Aron said that with Starry Stonewort she was hopeful the DNR would allow lakes to treat in order to keep the problem contained but with their lack of response lake consultants don't know what to do. Boat launch areas are key to preventing the spread of invasive species. You need to keep it out of the launch area bay as there is no way to clean between the boat and the rollers or bunks. There was conversation back and forth with Kathy and the board on how to approach this. Lake treatment is our number one issue on the lake. Walworth County is the number one county for property tax in the state, our lake is small, and we need to organize with some of the larger lakes. Okauchee Lake has hired attorney William O'Connor from Wheeler, Van Sickle & Anderson in Madison. William is trying to set up a meeting with the DNR and their attorney as well as the lake groups. We should keep some funds set aside in the event we incur legal costs as well. Christine outlined going forward we should stay in contact with the other lakes, rely on Kathy to stay in contact with her peers and the applicators, and get an appointment scheduled with Heidi Bunk. Rosemary suggested writing a petition to the constituents. Kathy is going to send us a few emails from Heidi's boss and the attorney who is representing Okauchee Lake so that we have their contact information.

Bob Rice made a motion to close the meeting and the motion was seconded by Bob Simon.

Meeting was adjourned at 7:33 PM

Respectfully submitted,

Robert C Rice
Secretary