

Minutes of the 2021 Budget Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, September 11th, 2021 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Rice and Bob Simon (virtually)

Also Present: 21 Electors.

Chairman Christine Celley called the Budget Meeting to order at 9:03a.m.

Bob Rice reported to the constituents. Copies of the budget analysis and proposed budget for 2022 were available to all. District tax and special tax have remained consistent through the years. Interest on CDs will be less than what we have been receiving due to the interest rate environment. We anticipate grant money again for next year to help with the Clean Boats Clean Waters Program. Budget for legal fees and professional services have been increased for next year due to harvesting operations and dam assessment. The lake projects were adjusted accordingly in case there is a recommendation for construction on the dam. The budget doesn't mean that the money will be spent but it needs to be approved in order to have funds available if the project moves forward. LPL Financial called back our callable CD which we earned 5% last year. We would like to keep that money liquid until we receive guidance on the dam. Other CDs renew as they come due. Bob noted that even though we approve the proposed budget we have been operating on significantly less than the approved amount for several years. Jon Voss made a motion to approve the proposed budget for 2022 as presented. The motion was seconded by Woody Ritchey. All were in favor and none were opposed. Budget meeting was adjourned at 9:13am

PLPRD 2021 ANNUAL MEETING - SEPTEMBER 11, 2021 - BUDGET ANALYSIS							
POTTER LAKE PROTECTION AND REHABILITATION DISTRICT							
ACCOUNT/DESCRIPTION	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET/YTD ACTUAL 8/31/21	EST TOTAL 2021	PROPOSED 22 BUDGET	
Receipts:							
District Tax	\$11,138.67	\$11,312.36	\$11,250.00	\$11,300.00	\$11,153.97	\$11,300.00	\$11,300.00
Special Tax	\$40,465.56	\$39,452.02	\$39,512.18	\$39,700.00	\$39,514.31	\$39,700.00	\$39,700.00
Interest on Savings	\$2,818.04	\$5,429.54	\$4,346.84	\$4,000.00	\$1,408.23	\$1,500.00	\$1,000.00
Grant	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$1,000.00	\$4,000.00	\$4,000.00
Special Events	\$2,176.33	\$1,240.00	\$1,290.00	\$1,240.00	\$1,867.00	\$1,867.00	\$1,240.00
Lottery Credit					\$146.03	\$146.03	\$0.00
Transfer from Savings	\$0.00	\$0.00	\$0.00	\$44,958.00	\$0.00	\$0.00	\$273,358.00
TOTAL RECEIPTS	\$60,598.60	\$61,433.92	\$60,399.02	\$105,198.00	\$55,089.54	\$58,513.03	\$330,598.00
Expenditures:							
Office, Advertising, Meetings	\$1,037.29	\$815.35	\$497.40	\$1,500.00	\$538.43	\$1,000.00	\$1,500.00
Dues and Subscriptions	\$425.00	\$425.00	\$375.00	\$500.00	\$375.00	\$375.00	\$500.00
Legal	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$4,500.00
Equipment, Tools and Vehicles	\$0.00	\$254.99	\$33.31	\$9,999.00	\$1,211.70	\$2,100.00	\$9,999.00
Computer and Web Expenses	\$1,014.86	\$396.16	\$363.66	\$2,500.00	\$319.99	\$425.00	\$2,500.00
Lake Functions	\$953.32	\$1,080.00	\$870.00	\$2,100.00	\$957.00	\$957.00	\$2,100.00
Utilities	\$500.00	\$198.57	\$468.55	\$525.00	\$249.08	\$350.00	\$525.00
Reserve for Special Projects	\$6,200.00	\$0.00	\$0.00	\$9,999.00	\$0.00	\$0.00	\$9,999.00
Lake Projects	\$19,726.17	\$22,171.00	\$22,445.00	\$30,000.00	\$16,276.58	\$25,000.00	\$250,000.00
Insurance	\$4,239.00	\$6,529.00	\$4,149.00	\$4,700.00	\$4,158.00	\$4,158.00	\$4,700.00
Banking	\$40.00	\$40.00	\$351.76	\$250.00	\$40.00	\$40.00	\$250.00
Fuel	\$0.00	\$0.00	\$0.00	\$3,100.00	\$399.51	\$700.00	\$3,100.00
Maintenance	\$1,186.65	\$987.80	\$2,451.92	\$4,325.00	\$358.70	\$800.00	\$4,325.00
Payroll Expenses	\$16,674.91	\$12,708.52	\$13,379.48	\$30,000.00	\$12,813.60	\$18,000.00	\$30,000.00
Payroll Fees	\$0.00	\$942.63	\$1,034.55	\$850.00	\$536.70	\$750.00	\$850.00
Professional Services	\$0.00	\$525.00	\$140.00	\$600.00	\$725.00	\$2,000.00	\$3,000.00
Misc Expenses, Promotional	\$389.00	\$160.27	\$368.40	\$500.00	\$125.05	\$350.00	\$500.00
Officer Compensation	\$0.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$2,250.00	\$2,250.00
TOTAL EXPENDITURES	\$52,386.20	\$49,484.29	\$49,178.03	\$105,198.00	\$39,084.34	\$59,255.00	\$330,598.00
CERTIFICATE OF DEPOSITS							
		CURRENT RATE	CURRENT BALANCE		MATURITY DATE		
Citizens Bank - xxxxx3527		0.10%	\$64,916.99		1/1/2022		
Citizens Bank - xxxxx3528		0.20%	\$42,765.27		10/1/2022		
Citizens Bank - xxxxx3526		2.52%	\$65,235.00		10/1/2021		
LPL Financial		0.01%	\$116,109.25		N/A		
Citizens Bank Checking Account		0.01%	\$44,247.04				

Minutes of the 2021 Annual Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, September 11th, 2021 at Town Hall, East Troy, Wisconsin.

Christine Celley called the annual meeting to order at 9:13am.

Due to time and Bob Simon being on a call some of the agenda items were moved around so that voting could take place. The first item presented was the approval of the minutes from the August 11, 2021 meeting. A copy of the minutes was available for all who were in attendance. Christine went over the minutes and a motion was made by Carol Cole to approve the minutes as presented. The motion was seconded by Rick Witt. All were in favor and none were opposed.

We received an inquiry from a constituent about the dam. Christine met with several contractors at the dam. They stated that there is nothing more we can do with the dam than what we are currently doing. Eagle Springs Lake uses Collins Engineering for their spill ways, and we reached out to them. Collins came out and looked at our dam and took pictures and then came up with a proposal for us. The total on the proposal was roughly \$22,000 to engineer and manage the project. They also gave us project estimate of \$200,000 for budgeting purposes. The initial phase of the project and securing of bids would be between \$12,000-\$15,000. Once we have these bids we would present those numbers to the constituents before moving forward. The project would be a total replacement of the dam itself as well as the culvert that goes into the spillway before going under the road. A motion was made by Carol Cole to allow the board to contract with Collins Engineering to do an initial assessment of our dam and give the board a recommendation of needed work. The motion was seconded by Dave Bradley. All were in favor and none were opposed.

Bob Rice's term on the board will be up at the end of the year. Christine asked if there was anyone who was interested in serving on the board. There was no interest from those in attendance. Bob Rice encouraged people to get involved and offered to assist anyone who is interested. He will continue in his position for another three-year term and will not seek another term after that. A motion was made by Dave Bradley to extend Bob's term for another three years. The motion was seconded by Carol Cole. All were in favor and none were opposed.

Bob Rice read through the proposed resolutions which were consistent with last year. Copies were available for those who wanted. A constituent asked about how the taxes were assessed. Christine explained that there were two taxes. One is based off of your frontage and the other is based off the assessed value of your home. Carol Cole made a motion to approve the resolutions as presented. Fran Basso seconded that motion. All were in favor and none were opposed.

Christine proposed that we set the date for the spring meeting to May 7th, 2022. All were in favor and the spring meeting is set. Annual meeting will be September 10th, 2022 per the resolutions.

Jeff from Lake and Pond spoke to the group about the condition of the lake. Jeff has been busy working on a new five-year plan for the lake which is required for treatments and harvesting. A 240-point survey of the lake is required for the plan. This helps to identify the plants in the lake and density. The information gathered is then entered into a DNR data base. This does not take into account the visuals only what is brought up on the rake. Jeff has modified the data base to include visuals (plants seen in the areas but may not have appeared on the rake) This gives you a better percentage of plants in the lake. Elodea was abundant in our lake this year. This is a native plant which in 2016 was at 41% occurrence and in 2021 was at 80% occurrence. Jeff provided maps of his findings. Chara was also found in our lake which is a good plant that is low growing and helps to crowd out other vegetation. Milfoil has now taken over the 6ft depth span which is where we have had problems in the past with it. Water Lilly and Slender Nyad were also found. Our main issue this summer has been with Elodea. Jeff noted that this has been an unusual year not only on our lake but others as well. This is partly a result of the higher spring temperatures contributing to warmer water which enabled the natives to grow at the same time as the invasives. Usually, the invasives grow first in colder water and canopy areas that prevent the natives from growing. Water levels also contributed to the problem. This year our county was under extreme drought for part of the summer and is still under severe drought. On average levels have been down 2 feet. A constituent asked if people pumping water from the lake contributed to our low levels this year. Jeff said that the overall amount taken out is negligible as it takes 4.4 million gallons of water to drop the lake 1 inch. When lake levels are down like this you start to get sunlight penetration in areas that normally wouldn't get growth. Christine commented that in the 1960's there was a time that levels were past the piers. Jeff commented that this is the worst he has ever seen water levels in our area. When we get unexpected events, they also come with unexpected consequences which was the mass growth of Elodea this

summer. Jeff stated that the chemical treatments and harvesting are controlled by the DNR. They do not allow clear cutting of natives but will allow the navigational channels which we have been doing this year.

Christine commented about individual homeowners taking measures into their own hands. This is a bad idea because it puts our district at risk for future treatments. When you take measures into your own hands there are no permits or data for those treatments. If they affect the natives, it now appears to the DNR when the plant studies are done that our treatments had a negative impact on the nontargeted vegetation. It also impacts the homeowners who are using the lake water for irrigation. Jeff went on to say that when you do this you are creating other problems. Plants will grow back and when you take out the natives the invasives tend to come back stronger in those areas and you now have a larger problem than what you previously had. A constituent asked about the DASH (diver assisted suction harvesting) operations that have been done on our lake. Jeff commented that if done appropriately it is ok but normally, they come in and vacuum everything off the bottom and it ends up causing more problems because you are left with no natives. Jeff made the comment that we are at the point of needing another whole lake treatment with an occurrence level of 33%. What show on the spring survey will be what drives the recommendation to the DNR. A constituent suggested that a letter gets sent out to lakefront owners explaining the damage caused by self-treatment of your frontage. Christine asked if anyone would like to help with putting together a letter. Jeff said that if people want to keep their shoreline clean raking and general maintenance is a good idea if done in small sections. Another constituent commented about the sand beaches that continue to appear on the lake. These are illegal to put in unless permitted and need to be above the high-water mark and separated from the water, not leading down into the water. Bob Rice commented that the sand also creates more muck and is moved around by wave action. To achieve a firmer bottom pea gravel should be used as it stays in place. Jeff had maps which showed the spring treatment areas and a current summer survey. It showed that the treated areas contained no milfoil and the new areas of milfoil were not present in the spring, so it is spreading. A constituent asked about slow no wake during times of low water due to the churning of the lake bottom. Slow no wake is normally put in place to protect the shorelines when the lake levels are high. Jeff commented that boat traffic will churn lake bottoms whether its slow no wake or not.

Christine announced that the pier companies were going to be coming out early to remove piers and lifts due to the shallow water. A constituent asked if a recent fish survey had been done. Jeff's company does not conduct fish surveys. He said that the best surveys don't come from electro shocking but from what people are catching as it gives you a better sample of the whole lake and not just the shallow areas. Bob Rice commented that he has heard positive comments while working at the launch. The bass are good size and plentiful. The district stocked Northern Pike 2 years ago to help with control of the small panfish.

Christine thanked Rick Witt for all his help with the harvesting this year.

A constituent asked if there was a place to take the weeds seeing the dump is only open every other weekend. Christine recommended trying to dry them on the shoreline or your pier. Once dry they are easy to haul away and a fraction of the weight. Another constituent recommended to burn them. This year was the exception, prior years have not been like this.

The district is still working on the new directory. Christine thanked Fran Basso for her help in securing the ads. The directory will be paid for mostly through the sold advertisements. Once completed a copy will be sent out to everyone. If you are not receiving our emails please let us know so that we can update our information.

Dave Bradley made a motion to adjourn the meeting. Motion was seconded by Rick Witt. Meeting was adjourned at 10:40 am

Respectfully submitted,

Bob Rice
Secretary

Minutes of the 2021 Board Meeting of the Potter's Lake Protection and Rehabilitation District held Wednesday August 11th, 2021 at East Troy Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik.

1 constituent from the district was in attendance.

Chairman Christine Celley called the meeting to order at 6:15PM

Bob Simon shared with the group his findings for CD and money market rates for reinvestment of our callable CD that came due. There are options from banks that pay less than 0.5% and to renew the callable CD they are offering a rate of 5% on a 7-year term. All options are FDIC insured. Bob Simon's recommendation is that we hold off for now to see if rates increase in the next year but no strong opinion. Christine said it may be a good idea to wait for another 6 months and table this topic until some of the other agenda items are addressed. Jerry looked at the balances in the accounts and renewals with Bob. They went over return rates on our current CDs, most are paying a higher amount than what is currently being offered. Bob Rice disagreed and would like to see the money put back in the callable CD at 5%. He suggested that we wait until the other agenda items are addressed but cited that even with an increase of a few percentage points we would never be able to make up for the loss in the first year by waiting. The CD was tabled until the annual meeting.

Wisconsin Lakes Association has asked for additional contributions. The board had discussion and it was reaffirmed that we need to keep our membership in good standing. It was agreed that we would maintain our current level of contributions at this time.

Christine updated the board on our current harvesting situation. Ken Zess, the property owner next to where we compost the weeds, contacted the district along with the Town of East Troy, Walworth County and the DNR concerning our harvesting operations. Christine has been working with the Town of East Troy, Walworth County, and the DNR on Ken's multiple requests. The district has been harvesting and disposing of the weeds the same way and in the same place as we have in the past. Ken expressed concerns about individual property owners disposing of the weeds at the Town compost site. He stated the site is not properly permitted for solid waste which lake weeds are considered. Lake Beulah is experiencing the same problems as we are with this. Our truck based on the number of loads and total tonnage needs to have an additional license for our intended purpose. Bob Simon agreed to work with Walworth County to get the appropriate truck licensing taken care of. The license will have to be renewed each year. According to Lori, with the DNR, the field where we are spreading the weeds is acceptable to use as we have been. Ken requested a copy of the conditional use permit for the land where the conveyor sits and accepts the weeds. Matt Weidensee, SR Planner with Walworth County, recommended that we apply for a conditional use permit for the spot at the launch where our conveyor sits and work with the Town of East Troy to request a change of zoning for the area at the other end of the lake. Christine presented a flow chart of the process that needs to take place for the needed changes, this involves significant time and many meetings. Christine has been in contact with Matt at Walworth County as well as Heidi and Lori at the DNR. All of them realize that we are working on what we need for compliance and we are not going to be getting penalized in the meantime. Christine reached out to Lake Beulah's attorney to see if things escalated if we could coordinate with them. Nothing is being done now but that door is open if needed in the future. This complaint from Ken Zess will not only apply to us and Beulah but all the other lakes in Walworth County. The DNR has covered itself on this by noting on the permit you must comply with all town and county ordinances. We are ok to continue to dump at our current location, but we do need to get the additional license for our truck and apply for the conditional use permit. This will not be an overnight process and will take time. Bob Simon made a motion to move forward with the licensing of the truck and table other activities related to harvesting operations and rezoning. Motion was seconded by Jerry Kozik.

The board has been contacted by several home owners with questions about chemically treating their own frontage. They are questioning if it is acceptable to take matters into their own hands to treat their frontage. This is not an acceptable practice nor approved by the county or DNR. This can have a negative impact on the lake for future treatments. We spend upward of \$50,000 per year for treatments, permits, and management. Our consultant, Lake and Pond Solutions, is required to do plant surveys to see how native plants react to treatments. When people put their own chemicals into the lake, we have no way of knowing what the negative impacts are nor does Lake and Pond because there is no record of it. Christine encouraged people to speak up if they are aware of this going on. Bob Rice commented that this knowledge puts all of us in a compromising position because we are supposed to be protecting the lake. We all signed up for the board but not to police the lake. Christine suggested that if we get more complaints, we could draft an informative letter that would be educational to the homeowners about the hazards of self-treating the lake. Bob Simon agreed.

Jerry asked if we were still harvesting. Rick Witt who was in attendance and works on the harvester responded that they are being proactive and trying to stay ahead of it. They will be back out on the lake again next week. Bob Rice noted that people have been asking to have shoreline pickups for the weeds that wash up on their shoreline. Homeowners are responsible for the upkeep of their frontage no different than when the snowplow comes down the road, they don't clear the end of your driveway. Weeds can be dried out on piers and then burned. There are companies or handyman that people can hire who would do that work if needed. The board agreed that people need to be responsible for the maintenance of their own frontage.

Christine had done some research on our dam and companies that could provide guidance. She provided a copy of the report that she received from Collins Engineering who had done work on Eagle Springs. Collins came out and looked at our current dam and provided a proposal for the engineering portion of the job. That estimate came in at \$23,000. They would also help us to secure bids for labor take care of the permitting process through the DNR. There are several different options on what may work for our situation. Collins was going to get some rough numbers put together so that we know what kind of money we are talking about for the complete project. If we decide to move forward with the dam now is the time to do it based on low water levels. There was further discussion about lake levels and the project. The DNR is also going to have grant money available next year for dam rebuilding. Bob Rice commented that we also need to keep in mind the outflow of our current dam and the capacity of the culvert. Christine said an option that was mentioned was to remove the current metal grate system and replace it with something new in the same opening. We hope to get information on cost and options soon.

Bob Rice had worked on guidelines for lake level management. He provided pictures and a document on how levels could be managed consistently year to year. He cited slow-no-wake levels of 8.8 on the gauge that were put in place in 2009. According to measurements at the dam and on the gauge the gauge has moved lower over a period of time. The suggestion was to use a fixed point (the grate) to gauge levels of the lake along with slow-no-wake. He also recommended that no water be removed from the lake prior to May 1st of each year unless water is at the top of the grate. We can always use siphons to take water out but have no way to replace water we have taken out. Lake levels would be maintained May through September according to the handout so that we would not be on slow-no-wake. In November you would bring the levels down to the 3rd bar on the grate to allow for winter precipitation. Christine wanted to be cautious of how much we have written as it could cause problems with random people checking levels. Readings can vary with wind. She suggested that we work with the engineers for the dam as well as Lake and Pond. Bob Rice also stated that the siphons should only be set up when they are being used and not kept out from spring till fall. With the talk of maybe redoing our dam the lake level guidance will be tabled until there is clarity on how we are moving forward with the dam.

Christine has been working on the updated directory. She has reached out to new homeowners so that we have the most updated information. All advertising has been sold. Bob Simon and Bob Rice are going to work on a letter that will go out with the directories.

Meeting was adjourned at 7:58pm

Respectfully submitted,

Robert C Rice
Secretary

**Minutes of the 2021 Board Meeting of the Potter's Lake Protection and Rehabilitation District held
Wednesday June 2nd, 2021 at Town Hall, East Troy, Wisconsin.**

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik.

3 constituents from the district attended.

Chairman Christine Celley called the meeting to order at 12:00 PM

Bob Simon commented that the district had moved some of our CD money to a callable CD. The investment yielded 5% for the first year and was then called back. We now have \$115,000 that we need to decide where to put. The bank no longer offers a 3-year callable and now offers a 7 year at 3%. Bob questioned if we wanted to tie up the money for 7 years. Current money market rates are paying a fraction of a percent. Bob Simon questioned if we should wait a year to see if rates increase to try and get a better rate next year. The callable CD is a FDIC insured product provided by LPL Financial through Landmark. Christine commented that we could also divide the CD up in the event we needed to get at some of it before maturity. Bob Simon commented about our surplus of cash each year and questioned the assessments going forward. Christine made note of future harvesting and whole lake treatments as well as possible dam maintenance. Bob Rice commented that we should be fine going 7 years out with the cash we have on hand in the checking account and other CD's. Bob Rice is in favor of continuing to collect the district tax and cited increased cost from inflation, harvesting cost for this year (those were not costs we have had the past 4 years) as well as the higher cost of the suggested chemical ProcettaCOR. Christine is also in favor of continuing to collect. Part of the job of an association is to collect for future expenses to avoid large special assessments for projects down the road. The district did waive the fees one year and then received push back the next year when the tax was added back in. The constituents just looked back at the last year and not all the prior years they paid it. Further discussion was had about the CD money and the board decided to table the decision of the CD placement until the next board meeting.

Bob Simon asked about proof of insurance for Lake and Pond. We also received a bill for workers comp for our current employees that needs to be paid.

Bob Rice discussed the resident sponsored fireworks with the rest of the board. The group sponsoring the fireworks wants to use the district property at the end of Lake Lane to launch and stage the barges for the show on July 3rd. Bob had asked why they were not using the public boat launch and they thought it would be easier to use our location. The end of Lake Lane does not have a proper launch site and it is also owned by the district. A vote was taken, and the entire board opposed the use of any district property for fireworks. The same group also asked if we could change the date of the district organized boat parade. Bob Rice commented that moving the district approved boat parade could cause other conflicts with people who had planned their events around the approved date from our spring meeting. If the fireworks group wants to do their own parade and flares, they can absolutely do so but the district sponsored events will remain on July 4th. Bob Rice suggested that maybe the people who organize the fireworks could take over the boat parade and flares starting next year and then they could coordinate them in future years. Bob Simon agreed and thought it was a good idea. Bob Rice will report back to Jon Voss and Kathy Froehlich.

Bob Rice commented on the current buoy placement. There were comments at the spring meeting that buoys were in too close. Bob had told Complete Piers to put the buoys in where they were supposed to be in relation to the shoreline and not off people's rafts. Bob went around the lake and noted that there were a few buoys that needed to be moved but no more than years prior. Slow-no-wake buoys are to be placed no further than 200ft from the shore. The board agreed that the current buoy placement is pretty good where they are currently. Christine suggested once buoys are put in the district could go around and make

changes but then they would stay that way for the rest of the year. Homeowners should not be moving buoys as that is a district responsibility. The district also needs to keep people from tying up to the buoys as they are costly to replace.

The harvester had a hydraulic leak and is getting fixed. The conveyor is off Lake Lane and we will start the harvester once our request is approved by the DNR. Elroy has arranged for a couple guys from Camp Lake to come and help when needed. Bob Simon asked how close they could get into dock areas. Christine read from a copy of the harvest summary. Harvest only areas that are at least 3 feet deep except you may create a 10-foot-wide navigational channel to aid homeowners in reaching open water areas. The harvester cannot be used in water less than 3 feet in depth. Harvest a 50' wide slow speed navigational channel just inside the slow no wake buoys and the common use high speed area with greater than 70% Milfoil may be cut clear. Lake and Pond recommended that we cut identified Curly Leaf Pond Weed 2 times in the next 2 months to help prevent its spread. The boat launch area needs to be cleaned up as it is the worst it's been in a long time. Bob asked if there was a way to chemically treat for Elodia. There are two people who have offered to help with the harvesting operations. Elroy has been happy with their help so far. Bob Rice recommended a rate of \$20 an hour for harvesting help. Christine said that we should send out another copy of the white papers from the DNR. This would again inform our constituents of the changes that the DNR is proposing for future treatments. The district will send out an email informing constituent of our intent to harvest and homeowner will be responsible for their own shorelines. The harvester will not be picking up weeds from piers or shorelines.

Bob Rice commented about emails the district received about blue/green algae blooms. He checked out parts of the shoreline on Spleas Skoney Rd along with the area by the dam. There were some spots of algae and Jeff was contacted and stated that they could test to verify what it is but there is no treatment for blue green algae. Jeff suggested using common sense and avoid swimming in areas of concern.

Bob Rice addressed a complaint that was sent to the board about Miramar dumping sand on their beach and into the lake. An email was sent to Miramar Association and followed up with a phone call. The president of the board said that they were not going to put any sand on the beach this year. Bob told him that pea gravel was much better for the lake and would not wash away like the sand and help with a firm bottom. Christine commented that we have had verbal complaints in the past as well. If you want sand by your frontage you need to have a barrier between the lake and the sand. The sand should be behind riprap to prevent erosion. Christine said that people need to be calling the Town of East Troy and Walworth County as they can enforce violations or give permits for landscaping.

Fish stocking was talked about. The DNR is supposed to stock our lake every few years. The last several time we have been slated to get fish the DNR has not had the funds to stock. The district has paid for fish the last two times our lake was stocked. A constituent asked why Northern Pike were the preferred fish of choice to stock. He stated that Northern Pike posed problems in other lakes and contributes to the amount of stunted panfish. Christine said that we have not had consistency with the DNR for our fishery's with people moving around. Bob Rice said that he would love to have larger panfish in the lake and if someone had suggestions, we would be open to different stocking options.

Christine talked about or dam. The dam is owned by the district and is very old. Years back a smaller culvert was installed inside the old one which was rotting away. Based on what Christine has researched if anything were done, we would probably not be repairing the dam but replacing it. Lake and Pond does not do anything with dams. The lake in East Troy was cited as what could happen if the dam were to be removed. The DNR does not like dams and we need to be careful with how we approach the issue. Bob Rice commented about how well the siphon tubes work when water levels are high. Lake Beulah replaced their dam last year and may be a good place to start to gather information. Jerry suggested that we contact an engineering firm for an assessment and estimate for our dam. Bob commented that if we were able to

get a professional assessment for \$2,000 or less, he thinks it would be a good idea. Each board member decided that they would do some research and report back.

Bob Rice talked about lake levels and slow no wake. Current reading at the marker is 8.8 or slow no wake. He believes that the marker has been moved based on past readings of when slow no wake was originally put into ordinance. Past readings of 8.8 were much higher on the dam grate. He would like something that attaches to the grate which would eliminate the current post that can settle or be moved. Christine said that we need to use common sense with lake levels. The current gauge is in 1/10 of a foot and wind can vary the reading by 1/10 of a foot. She asked if we have been receiving complaints. Bob commented that there were people who wanted the dam dropped early in the spring and we currently have no policy or procedure in place for this. Bob Simon commented that we need to just figure out what the correct level is and asked if the Town controlled the slow no wake. Christine asked Bob Rice if he wanted to write a policy and procedure for the dam and present it to the board to vote on. Bob agreed and will report back to the board. Christine said that everything on the lake is cyclical and we go through years of high water and some years of draught and low lake levels. We would run the proposal by Jeff who should be able to determine current lake levels. Bob's concern is there should be some consistency from year to year as well as with changes of board or employees. Jerry and Bob Simon suggested that we should be cautious in the spring and manage it during the summer.

Christine Celley made a motion to adjourn the meeting, the motion was seconded by Bob Simon and the meeting was adjourned at 1:40 PM

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2021 Special Meeting of the Potter Lake Protection and Rehabilitation District held Saturday May 15th, 2021 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik, and 22 constituents from the district were in attendance.

Chairman Christine Celley called the meeting to order at 9:00 am
Christine introduced the commissioners. Rosemary Badame who was our Walworth County appointed board member is not able to continue on with her position on our board. She is working with Walworth County for her replacement.

Jeff Stelzer from Lake and Pond Solutions is our new consultant as Kathy Aron retired. Jeff gave the group back ground information on Lake and Pond as well as himself. Lake and Pond provided the district Sonar mapping of the lake which shows bottom contours of the lake as well as depths. The deepest point found was 24.1 feet with an average depth of 8.3 feet. They also did an invasive survey along with a spring treatment for Milfoil. In the next couple months they will do a point intercept survey which is required by the DNR every 5 years in order to update our Aquatic Plant Management Plan. Jeff had many handouts from his testing and surveys that he went over with the group. The handouts are attached. The spring treatment this year targeted Milfoil in 4 areas of the lake. The area in the channel at the end of Shorewood Dr was treated with a new chemical Procella Cor while the others were treated with 24D at 3 parts per million. In prior years we treated at 2 parts per million, which Jeff believes could allow the Hybrid Milfoil to survive through the prior treatments. 24D provides seasonal control while Procella Cor provides 2 years of control. The current conditions did not warrant a whole lake treatment and the thought was with seasonal control of 24D maybe next year there would be enough for a whole lake treatment. If we used Procella Cor in the larger areas we could get into a cycle where you are treating the same areas every couple years but not enough area in a single year to have a whole lake treatment approved. In the past we have also treated for Curly Leaf. Curly Leaf spreads by little spike balls called turions which can lay viable for 10 years plus. A couple timed harvests in early June and early July can help to reduce the spread of the turions and harvesting is a more cost-effective approach than chemicals for our lake seen our current situation is limited to smaller areas. Curly Leaf will also die off in July on its own. Jeff also commented about the DNR redoing NR107 and NR109 which governs treatments and harvesting. This past winter they put out a series of white papers. The DNR is extremely bias towards treatments. If what they are looking to put through you would not be able to treat in back-to-back years more than 5% of the lake. Jeff encouraged those in attendance to get our legislators involved. The current legislation that is going to be brought forward could impact the way our lake is managed for the next 30-40 years. The DNR is starting to take the stance that invasives aren't as bad as what they originally thought. A constituent commented and asked how the DNR can be so strict with their regulations when many of them don't live on shallow lakes. She commented about the mounds and mounts of seaweed that needed to be cleaned up as a result of harvesting. It was asked what the difference is in us wanting to treat the lake and someone treating their lawn for dandelions. Jeff said that those are the stories our legislators need to hear. There is also a committee the JCRAR that has the ability on its own to turn down the proposed changes by the DNR. Christine stated that the WMC (Wisconsin Manufacturing and Commerce) are currently working with applicators and biologists throughout the state. Christine has received calls from people in northern Wisconsin that don't have a district and are doing collections for treatments. Jeff commented on DASH (diver assisted harvesting) which he did for a few years and stopped. He noted Little Muskego which spent \$50,000 in grants to treat 1 acre of Starry Stonewort. Jeff could treat the same are for \$1,000 with the use of chemicals. The state agencies are not looking at the cost of things when they are making recommendations. Christine encouraged people to get involved as well as spread the word with people on other lakes. A constituent who has been on the lake since the 1950's said that you couldn't use a motor

boat on the lake prior to getting the harvester the weeds were so thick. Bob Rice commented that if the lake reverted back to the way it was prior to whole lake treatments that it would impact our property values and also effect the towns mill rate because they still need to collect the same amount of taxes. The mill rate would then affect those who live off the lake so we all have a stake in this. Another constituent commented about the stunted growth of the panfish. He also asked with the new chemical Procetta Cor if the lake would be alright with reduced treatment levels. The thought process was if it lasted 2 years you would not have to treat the same areas the next year. Jeff said that you are assuming that it is just the same areas. 50% of our lake is less than 8' deep and can grow weeds so it could create a cycle of small limited treatments. Jeff also contributed the small panfish size to the thick weeds. The panfish can hide in the weed beds and it makes it harder for bass and northern to get in and feed creating more panfish and smaller game fish. Bob Rice commented that the district has paid for fish stocking the last two times because the DNR didn't have money left to do so. We stocked northern pike at their recommendation to try to reduce the smaller panfish. Bob Simon asked why we are just targeting the invasives. Jeff explained that invasives growth at a fast pace and will reduce the sunlight needed for the natives to grow. The invasives are also shown to decrease diversity of plants in a lake. Shallow areas less than 4' with native plants can be a nuisance and be hard to balance between recreation and structure for habitat. Bob Rice asked Jeff if there was anything we could do for the Elodia that is starting to take over the lake. Jeff said because it is native you would have to show navigational impediment for the DNR to allow treatment. If allowed they would only grant approval for navigation channels and not clear cutting. Homeowners are allowed to remove a 30' wide path off the end of their piers if they want but the same areas each year. Jeff also said that the more you use your boats the less problems you will have as the traffic creates navigational channels. Jerry asked for recommendations for Curly Leaf going forward. Jeff's recommendation was to top the plants a couple times between June and July to prevent the spread of the turions and the plant will naturally die off in July. Jerry also asked about the potential for another whole lake treatment in the next couple years. Jeff estimated that the lake may be at a point in the next year or two but also stated the DNR may have a different opinion on when that may be. Zebra muscles are starting to become a problem in our lake. They do contribute to increased clarity but the clarity contributes to shifting plant growth. Jeff left handouts for the group for those who were interested in taking them.

Copied of the minutes were available for the 2020 annual meeting as well as the Budget meeting. Christine asked if there were any questions on the provided minutes. A motion was made by Fran Basso to approve the minutes of the 2020 annual meeting as presented the motion was seconded by Carol Haynes. All were in favor and none were opposed. A motion was made by Fran Basso to approve the minutes from the February budget meeting as presented the motion was seconded by Carol Haynes.

Bob Simon provided a handout with a summary of our current expense's year to date as well as last years approved budget. Over the past three or four years we have spent less than expected because of the whole lake treatment and not harvesting. There is enough cash on hand in the event we need to harvest this year without a need for increased tax or special assessments. We had a rolled one of our CD's into a callable product which we earned 5% for one year but it was called back. We will be looking at other options for that money. Financially the district is in pretty good shape.

Bob Rice talked about the Clean Boats Clean Waters program for 2021. He is in need of help this summer as two people will not be returning from last summer. Historically we have manned the launch all weekend but because of lack of help we may not be able to have staff down there all weekend. Bob commented about the zebra muscles in the lake and encouraged people to trim their motors out of the water when they are done using their boats to prevent the zebra muscles from clogging the intakes. The DNR is supposed to be replacing the concrete by the ramp sometime this month. A email will be sent once we are informed of the dates.

The group was asked if they had seen large numbers of geese on the lake. Only reports were of 4 adults and a few small goslings. Not enough were reported to warrant a round up for this year.

Christine asked the group for help updating the directory. If anyone has a new neighbor, please make sure you have them email us with their information. We will also be selling advertising to offset the cost of the new directories. The hope is to have the new directory ready for the annual meeting. Last year's directories were on hand for those who wanted to take them.

Bob Rice talked to the group about the Heathy Lakes Program. The DNR is offering grants to help people with their projects which would include rain gardens, shoreline buffers with native plantings, and gravel around foundations to help filter runoff. More information about the program can be found on the DNR website. A constituent asked about the salt run off from winter and if that was a concern for the lake. Jeff is going to be doing some water quality testing and we could ask Jeff.

Christine talked about the boat parade and flares which will be on Sunday July 4th. The boat parade will start by the boat launch at 7:00pm and the lighting of the lake will follow at dusk. There is not a designated theme for the boat parade this year. Flares will be sold at the boat launch on weekends prior to the 4th and will also be sold by Karen Winkleman. Bob Rice commented that someone had questioned the district not contributing towards the fireworks. The fireworks have always been done by a private party and the district has never financially supported the fireworks. Christine stated that the district is a sudo government agency and we don't get involved in things that a homeowner's association might get involved in such as community events or promotions. Bob Rice also stated that the Facebook page is not associated with the district and if you want information from the district you should go to our website or email us. PottersLake.org and PottersLake@gmail.com.

A constituent asked why every year Miramar Park was allowed to dump sand on their beach and into the lake. Christine stated that it is not recommended and if you want sand you are supposed to be getting a permit and approval from Walworth County and the DNR. If you do get sand, it should be placed behind the riprap to prevent it from going into the lake. Pea gravel is preferred for a firm bottom as it doesn't float around like sand.

A constituent asked about the buoy placement this year as some are closer than they have been in the past. The board will check to see what proper distance is for placement. Christine talked about the harvester. The DNR wants harvesters to start using GPS. If we had a GPS on the harvester it would make it easier for our guys to go right to where Jeff finds the invasives.

The 2021 Annual Meeting will be held Saturday September 11th following the budget meeting which starts at 9:00am.

Dave Bradley made a motion to adjourn and was seconded by Tim Krenke. Meeting was adjourned at 10:48am

Respectfully submitted,

Robert C Rice
Secretary

Minutes of the 2021 Board Meeting of the Potter's Lake Protection and Rehabilitation District held Tuesday February 16th, 2021 at Brooklife Church, Mukwonago, Wisconsin.

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik.

1 constituent from the district was in attendance.

Chairman Christine Celley called the meeting to order at 5:35PM

Bob Rice and Bob Simon shared information from their call with Heidi Bunk and the information that she was looking for in an updated management plan. She emailed the requirements of which copies were handed out. Heidi did comment that she would like to see participation in the Healthy Lakes Program which promotes healthy shoreline plantings. There is a cost sharing grant available for this of 25/75. She also asked about the runoff from the farm field on Stone School Road. I responded to her that we had worked with both the DNR and Walworth County and were told that nothing could be done. The farmer did make some minimal changes to mitigate the runoff.

The board sought out several companies to take over the management of our lake due to the retirement of Kathy Aron. The board received proposals from three highly qualified companies (Onterra, Lake and Pond Solutions, and Marine BioChemists). These three companies were recommended to the board from the DNR and other sources. They were all given the same set of questions for the bidding process. Each proposal was gone through by the board. Some of the plans were more in depth than others. This is important to the board as the company we choose is going to be corresponding with the DNR on our behalf. We looked at location, staff size and number of lakes serviced as a gauge for support. Also, two of the companies are able to do both the lake management and application services. The board decided that it would be in our best interest at this point to have one company do both. In the event of a problem with a treatment one company owns the whole problem and it eliminates finger pointing. This eliminated Onterra and there was further discussion on the pros and cons between Marine BioChemists and Lake and Pond. A constituent asked if we had contacted other lake districts about their experiences with their consultants. Christine had familiarity with Lake and Pond who came highly recommended and the district has used Marine BioChemists in the past. After further discussion a motion was made by Bob Simon to select Lake and Pond as our full-service consultant going forward. Jerry Kozik seconded the motion and a vote was taken. All were in favor of moving forward with Lake and Pond.

Meeting was adjourned at 6:51 PM

Respectfully submitted,

Robert C Rice
Secretary

**Minutes of the 2021 Board Meeting of the Potter's Lake Protection and Rehabilitation District held
Wednesday January 20th, 2021 at Town Hall, East Troy, Wisconsin.**

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik.

2 constituents from the district attended.

Chairman Christine Celley called the meeting to order at 6:05PM

Bob Simon presented a profit and loss statement for the calendar year 2020, provided the checking register from Citizens Bank, Landmark and Citizens Bank CD updates and LPL Financial Credit Union. The district has assets of just over \$313,000. All accounts are FDIC Insured. Board members Christine Celley, Bob Simon, Bob Rice, and Jerry Kozik were present along with constituents Chris Boziel and Jan Adams, all were part of conducting the audit. Chris Boziel asked about what was included for payroll. Bob Simon explained that it was for Elroy and Dave along with Clean Boats Clean Waters. Payroll has been down because of the lack of harvesting but we still need to budget for it. Jan asked about the insurance costs and it was explained that it includes not only workers comp but also the building, harvester, equipment, and the truck. Each person went through each bill and check written. The bills and checks were verified by those at the audit and the books were determined to be in good standing.

Kathy Aron will be retiring but will help us this year with a transition to a new consultant and or applicator. Kathy gave us a few recommendations. One was Lake and Pond out of Elkhorn. The other was Brian from Marine Biochem which recently merged with another company. The other company gives Brian the ability to use different chemicals for treatment. One of those is ProcellaCOR which has been shown to provide longer control periods but also comes at a higher cost per treatment. Bob Rice commented that even with the higher cost if the treatment worked for a longer period of time the cost could end up being about the same or maybe even less. Another benefit to the lake would be the decreased plant matter at the bottom of the lake. Christine noted that we will need to get our treatment application in soon and we will need to be sure that ProcellaCOR is listed as an approved chemical in addition to the ones we have currently used. We are in the last year of our 5 year Plant Management Plan. Our last whole lake treatment was in 2017. Bob Simon stated that relationships with the DNR would be important in a new consultant. Bob Rice commented that we should include Heidi Bunk in on our decision. She knows our lake and the consultants that work in our area and it may be valuable for us to consult with her being that she approves our plans and treatments. Jerry Kozik asked about the USGS water surveys. Christine went on to explain that it was not mandatory but something that was recommended by Kathy. It is a water clarity study. Bob Rice will organize a request for proposal to send out to consultants. He also had reached out to a few contacts who recommended Lake and Pond as well as Onterra. One thing that was suggested was rotation of chemicals to help with effectiveness of treatments. He also suggested that whoever we go with should be given a 5-year time frame which would allow sufficient time to implement their plan.

Christine commented that she had discussion with Brian and other lake district board members. Wisconsin Manufactures and Commerce has established an oversite committee. The DNR created a whitepaper of things they want to change which will make things more restrictive than they are currently. They are scheduled to be reviewed in March and April by the legislature and public comments in the fall. This is something that we need to stay on top of as it has direct impact on our lake. Even though the DNR has approved our plan they still have denied us treatments for what was approved in the plan.

Christine addressed our current bylaws. When our bylaws were written there were few state statues that pertained to lake districts. This has changed over time and we should be getting our bylaws updated as

they have to comply with the state statues. We may want to consider doing away with our bylaws and just following the state statues which we have to do so anyway. This would save the district money by not having to continually update our bylaws. This can be addressed at the spring meeting and vote on it at the annual meeting.

Christine Celley made a motion to adjourn the meeting, the motion was seconded by Jerry Kozik.and the meeting was adjourned at 7:58 PM

Respectfully submitted,

Robert C Rice
Secretary