

Minutes of the 2023 Special Meeting of the Potter's Lake Protection and Rehabilitation District held Saturday, January 21st, 2023 at Town Hall, East Troy, Wisconsin.

Present: Commissioners Christine Celley, Bob Simon, Bob Rice, Bill Roeber, Liz Sanders, and MaryJo Jones.

3 constituents from the district attended.

Chairman Christine Celley called the meeting to order at 9:05AM

Christine explained to those in attendance that when she started on the board the district was spending \$2,000 to have an accounting firm conduct the audit. When she was treasurer, she reached out to her accountant who said that the board could conduct a review of the books with witnesses present. Bob Simon handed out bank statements showing account activity to all board members as well as Annette Larson, Jeff Mahloch, and Joe Jones who were there to help with the audit. Bob provided a copy of each bill and invoice to account for funds taken out of our accounts. Statements also included tax deposits from Town of East Troy and the grant payments from the DNR. Currently the district has \$238,559.53 in assets. The district spent more than it took in last year. This was due to our new 5-year lake plan, increased cost of lake treatments (new chemical but should give us multiyear relief) and the cost of engineering for the replacement of the dam. All in attendance for the audit found the books to be in order. Bob Simon's term ended on January 1, 2023 and records were handed over to the new treasurer Bill Roeber.

MaryJo and Christine talked about moving away from our current bylaws and following the state statues which would be a better way of handling things going forward as the bylaws cannot impose more than the state statues. MaryJo is going to do some research on this and report back to the board. She asked if she had the boards permission to consult with an attorney. The board gave MaryJo approval to consult.

Bob Rice updated the board on the status of the dam project. We are still waiting on approval of the permits from the DNR. Once approved the project will be sent out to bid and Adam still thinks that a spring start date is possible. There are 2 permits that will be required from Walworth County and no permits will be required from the Town of East Troy. Christine asked that we stay on top of this and follow up if we haven't heard back within 2 weeks and then communicate findings back to the board.

Bob Rice had received bills from GoDaddy and talked with Al. There is an email that we never use and is not connected with the district. It was Al's suggestion to cancel the Microsoft 365 and the security basics and shop the services out with a local vender. Because the security basics is coming due in the next week Bob thought we should pay that for 1 year and cancel the Microsoft 365 email and then have AL bid out the services and report back to the board at the spring meeting. There was discussion and those in attendance thought that the current rates were a pretty good deal but agreed it wouldn't hurt to get a bid if it was easier for Al to work with someone local.

Christine announced that she was not seeking reelection next year and she is working on transferring responsibilities to make the transfer smoother. Joe Jones has stepped up and is going to be the harvesting liaison for our district. Christine put together a bullet point list of responsibilities for the position. She asked for input on the handout and was open to any ideas on ways to make things run smoothly. Christine and Joe were together on a call with the DNR and we are not going to be required to file one of the permits which we usually have to (this will save us \$300) We also confirmed where our dump sites for harvesting were located. Rick Witt has also been busy ordering needed replacement parts for the harvester to make sure we are ready to go in the spring. Christine also mentioned that we should not rule out contract harvesting as the district has a lot of expense with labor, insurance, and upkeep of the equipment. Currently we have been able to manage with people on the lake who have stepped up but we need to be

open to other options as a backup. Joe Jones is going to be working on a timeline so that year to year we know when things need to get done and it will also help with efficiency of permit applications.

Bob Rice asked about staffing at the launch for Clean Boats Clean Waters. Traditionally we have had the launch staffed all weekend and some weekdays. It is getting harder to find people to work just weekends because it is hard for them to find another summer job needing all weekends off. Last year we were \$2500 over the minimum payroll for our grant. If we keep that number, we should be able to keep weekends covered all summer. The board agreed to keep things consistent with what we did last summer.

MaryJo made a motion to adjourn the meeting, the motion was seconded by Bob Rice and the meeting was adjourned at 11:29 AM

Respectfully submitted,

Robert C Rice
Secretary